

SVKM (Applicable to all Autonomous Colleges)

Sr. No.	Nature of Unfair Means adopted	Quantum of punishment
1	A learner is found in possession / making use of any electronic device (including mobile phone, smart watch, health band (with data storage/communication facility), in ear Bluetooth speaker, micro-scanner, micro- phone, micro-camera, micro-speaker, memory-based modules, Wi-Fi enable modules, any other electronic gadgets etc.) or any other item of such type or communication gadget in the Examination Hall.	*Annulment of the performance of the learner at the College Examination in full. (This quantum will also apply to the following categories of adoption of unfair means at Sr. No. 3 to 13 in addition to the one prescribed thereat).
2	A learner is found in possession / making use of any unauthorized material like written/printed/photocopied note/written on the dress, clothes or body parts, written on the chair, table, desk or any other furniture items or room walls, floors etc. on College properties, calculator, scale, eraser, handkerchief, instrument box, any other material relevant to the examination irrespective of whether it was used or not used.	Annulment of the performance of the learner at the College Examination in full.
3	Possession of another learner's answer book, supplementary sheet or question paper / hall ticket with markings, answers or formulae written on it.	Exclusion of both the learners from the College Examinations concerned for one subsequent examination (BOTH THE LEARNERS).
4	Possession of another learner's answer book, supplementary sheet or question paper / hall ticket with markings or answers, formulae written on it, and actual evidence copying from that.	Exclusion of both the learners from the College Examination concerned for two subsequent examinations (BOTH THE LEARNERS).
5	Mutual/ Mass copying.	Exclusion of all the learners from the College Examinations concerned for two subsequent examinations.
6	Smuggling in or smuggling out of answer books as copying material.	Exclusion of the learner from the College Examinations concerned for two subsequent examinations.
7	Smuggling in of written answer books based on the question paper set at the examination	Exclusion of the learner from the College Examinations concerned for three subsequent examinations.
8	Smuggling in of written answer book as copying material and forging the signature of the supervisor.	Exclusion of the learner from the College Examinations concerned for four subsequent examinations.
9	Attempt to forge the signature of the supervisor on the answer book or the supplementary sheet.	Exclusion of the learner from the College Examinations concerned for four subsequent examinations.
10	Interfering with or counterfeiting of College seal or answer books or office stationery used in the examination with the intention of misleading the authorities.	Exclusion of the learner from the College Examinations concerned for four subsequent examinations.
11	Answer book or supplementary sheet written outside the examination hall or any other insertion in the answer book.	Exclusion of the learner from the College Examinations concerned for four subsequent examinations.
12	Insertion of currency notes/ bribing or attempt to bribe any of the person connected with the conduct of the examination.	Exclusion of the learner from the College Examinations concerned for four subsequent examinations. (Note: This money shall be credited to the Learners Welfare Fund.)
13	Using obscene language/ violent threats inside the examination hall by a learner at the College examination to room supervisor/ any other authority.	Exclusion of the learner from the College Examinations concerned for four subsequent examinations.
14	Impersonation for a learner or impersonation by a learner in College or other examinations.	Permanent Expulsion from the College (both the learners if the impersonator is a learner from any of the SVKM institutes).
15	Revealing the identity in any form (Name, Roll Number, Student Number, religious invocation etc.) in the main answer book and/ or supplementary sheet, by the learner at the college examination.	Annulment of the performance of the learner at the College Examination in the subject concerned during the examination of which the identity was revealed.
16	Something found written on the body or on the clothes while in the examination.	Annulment of the performance of the learner at the College Examination in full.
17	Making an appeal to the examiner/ any person connected with the conduct of examination by using any mode of communication.	Annulment of the learner's performance in the College Examination for the subject in respect of which the learner made the appeal.
18	A learner is found to be snatching the answer book of other examinee/s.	Annulment of the performance of the learner at the College Examination in full.
19	A learner is found to be tearing or tampering his/her answer book inside or outside the examination hall.	Annulment of the performance of the learner at the College Examination in the subject concerned.
20	A learner is found to be disrupting the smooth conduct of Examination in any way because of which other learners were unable to write the examinations for substantial amount of time.	Annulment of the performance of the learner at the College Examination in full.
21	A learner is found communicating or attempting to communicate directly or through a relative, guardian, friend or any other person with an examiner with an object of influencing him/her in the award of marks.	Violation of code of conduct - strict warning.
22	A learner has used abusive or obscene language in the answer book.	Annulment of the performance of the learner at the College Examination in the subject concerned.
23	A learner is found to be talking / chatting to a person / another learner inside, or outside the examination-hall while going to the Bio- break, drinking water etc. during the examination period. Providing help to other learner outside the examination hall during the examination period (Even though the said learner has not appeared at the said examination/s).	Annulment of the performance of the learner at the College Examination in full.

24	Dictating answers from outside, to the learner who is sitting inside the examination hall. Receiving answers from learner outside the examination hall.	Annulment of the performance of the learner at the College Examination in full.
25	A learner leaves the examination hall without handing over his/her answer book to the invigilator concerned and takes it away with him/her.	Annulment of the performance of the learner at the College Examination in the subject concerned.
26	A learner is found to have sought/ received help from other learners or giving help to other learners through passing some written material/electronic device/answer book/supplement /question paper/examination stationery pertaining to the questions set in the paper concerned.	Annulment of the performance of the learner at the College Examination in full.
27	A learner is found to be guilty of swallowing or destroying any note or paper or any other material found with him/her and thereby destroying the evidence.	Annulment of the performance of the learner at the College Examination in full.
28	A learner is guilty of assault or inflicting any injury on invigilator on duty or the other staff working at the examination.	Permanent Expulsion from the College.
29	The offence which has been detected after the Examination/declaration of the result/award of the degree.	Annulment of the performance of the learner at the College Examination in full,* and the Grade sheet & Degree Certificate to be treated as null & void and to be recalled.
30	A learner involved in malpractices at Practical / Dissertation / Project report / Online Examination / Proctor examinations.	Shall be dealt with as per the punishment provided for the theory examination.
31	Any other malpractices not covered in the aforesaid categories.	Shall be decided by Unfair Means Inquiry committee on individual merits of the case.
32	Second/subsequent case(s) of UFM reported against a learner in the same academic year.	Annulment of the performance of the learner at the College Examination in full.* Enhanced punishment can be imposed on such learners. This enhanced punishment may extend to double the punishment provided for the offence, when committed at the second or subsequent examination.
33	Learner involved in uses of Unfair Means more than two occasions in different examination sessions (Semesters).	Permanent Expulsion from the College.

Note:

1	*The term "Annulment of Performance in full" includes performance of the learner at the theory examination, but does not include performance at term work, project work with its term work, oral or practical and dissertation examinations, unless malpractice used thereat. The Term "Annulment of Performance in full" also does not include performance at Internal Continuous Assessment.
2	Learner found in possession means a learner, reported in writing, as having been found in possession with him, unfair means material by the invigilator or member of the vigilance Committee or Examination Squad or any other person authorised for this purpose, in this behalf, even if the unfair means material is not produced as evidence because of it being reported as swallowed or destroyed or snatched away or otherwise taken away or spoiled by the learner or by any other person acting on his behalf to such an extent that it has become illegible, provided report to that effect is submitted by the Invigilator /Sr. Supervisor or any other authorized person to the Controller of Examinations or Dean or any officer authorized in this behalf.
3	Material related to the subject of examination means and includes, if the material is produced as evidence (excluding electronic gadgets), any material certified as related to the subject of the examination by a competent person and if the material is not produced as evidence or has become illegible for any of the reasons referred to in clauses, above, the presumption shall be that the material did relate to the subject of the examination.
4	Refusing to give written statement, refusing to receive show cause notice, absenting from enquiries - final decision of UFM Inquiry Committee will be binding on the learner.
5	Learners should note that material found with him / her during the examination would be confiscated and would be returned back after completion of inquiry on the basis on application.

28/3/2024