



**Shri Vile Parle Kelvani Mandal's
Mithibai College of Arts, Chauhan Institute of Science and
Amrutben Jivanlal College of Commerce and Economics**



Empowered Autonomous - Affiliated to University of Mumbai

NAAC Accredited A++ Grade, CGPA: 3.55 (November 2024)

Best College (2016-17), University of Mumbai

NO DUES CERTIFICATE (DEGREE COLLEGE)

Student's Name : _____

Course : _____ Faculty : Arts / Commerce / Science

Program : _____ SAP No. _____ Contact No. : _____

E-Mail ID : _____ Reason for Leaving the College : _____

I hereby state that I have completed all the mandatory Formalities. I understand that necessary dues should be settled before issuance of Marksheet / Leaving Certificate / Full Transcript.

Sr. No.	Activity	Name of the Staff	Signature
1	Payment of Breakage	HOD	
2	Locker	HOD	
3	Payment of dues towards fee	Accounts Section (Counter No. 2)	
4	Co-curricular Activities Certificate copy	HOD	
5	Joined Facebook / LinkedIn / Twitter	Mr. Sanjay Pal (Block No. 604)	
6	Alumni Form / Registration (As per Course)	<u>B.A. & M.A.</u>	
		Ms. Vrushali Pendse / Dr. Hetal Mehta	
		<u>B. COM. & M. COM.</u>	
		Mr. Raju Lohot / Ms. Daksha Sawant	
		<u>B. Sc. & M. Sc.</u>	
		Dr. Pooja Mehta / Ms. Heta Kakkad	
		<u>SFC</u>	
	Mr. Badal Parekh / Mr. Harikrishnan K.		
7	Parent Teacher Meeting Feedback	HOD	
8	Internship Certificate	HOD	
9	Higher Studies Data	HOD	
10	Job Offer Letter	HOD	
11	Library	Librarian	
12	Identity Card	Librarian	

Student's Signature with Date : _____

I hereby certify that the above dues have been settled by the concerned student.

Verified by HOD / Mentor _____ Date : _____ Signature : _____

Processed by Office : Name : _____ Date : _____ Signature : _____