



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016 to December 2023)**  
Granted under RUSA for Enhancing Quality & Excellence in select Autonomous Colleges  
Granted under FIST-DST & Star College Scheme of DBT, Government of India  
Best College (2016–17), University of Mumbai

## **Minutes of the 8<sup>th</sup> Meeting of the Governing Body held on Tuesday, 25<sup>th</sup> May, 2021**

The 8<sup>th</sup> meeting of the Governing Body of SVKM's Mithibai College (Autonomous) was conducted on-line on Tuesday, 25<sup>th</sup> May, 2021 at 11.30 a.m. on Zoom platform (being Lockdown period due to Covid-19 Pandemic).

Following members attended the meeting:

**Chairman:**

Shri Amrish Patel, President, SVKM

**Members:**

Shri Shalin Divatia  
Shri Amit B. Sheth  
Shri Asoke Basak  
Dr. M.N. Welling  
Shri Deepak Ghaisas  
Ms. Rati Parwani  
Dr. Nupur Mehrotra

**UGC Nominee:**

Dr. Latha Pillai

**University Nominee:**

Dr. Ancy Jose

**Ex-Officio:**

Dr. Krutika B. Desai (I/c. Principal)

**Special Invitee:**

Shri Mohan Awate  
Dr. Mahesh Bhagwat

### **1. Welcome & Introductory remarks by the Chairman**

- Shri Amrish Patel was in the Chair.
- Permission was granted for digital recording of the meeting.

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Shri Vile Parle Kelavani Mandal's

**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &  
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**

**(AUTONOMOUS)**



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- The following new members on the Governing Body were introduced by I/c Principal Dr. Krutika Desai-
  - 1) Shri Amit B. Sheth [In-charge/Mentor of Mithibai College (Autonomous)] as Management nominee on the Governing Body as Member.
  - 2) Shri Mohan Awate [Addl. CEO, SVKM] nominated on the Governing Body as Invitee.
- I/c Principal Dr. Krutika B. Desai welcomed all the members on behalf of the Chairman.

**2. Leave of Absence, if any:**  
Government Nominee: Dr. Rohidas Kale

**3. To confirm the minutes of last meeting of Governing Body held on 8<sup>th</sup> January, 2021.**

There being no corrections suggested, it was RESOLVED that the minutes of last meeting of Governing Body held on 8<sup>th</sup> January 2021 be confirmed and signed.

#### **Action Taken Report**

The action taken report presented by the I/c Principal was noted by the members.

**4. Principal's review of the activities & major events.**

The I/c Principal informed about the success of college ranking in EducationWorld as under:

- 7<sup>th</sup> Best Autonomous college in India
- 2<sup>nd</sup> Best college in Maharashtra and Mumbai city
- 6<sup>th</sup> All India Leadership and Governance
- 9<sup>th</sup> All India Faculty Welfare and Development
- 10<sup>th</sup> All India curriculum and pedagogy

The college principal was congratulated on the success/ranking.

#### **Examination/Date of Results-**

The I/c Principal presented the analysis of result of examinations of odd semesters of academic year 2020-21 along with the dates of examinations.

The Chairman & members expressed displeasure on delayed declaration of post-graduate results. Dr. Welling informed I/c Principal that as per rules and regulations of the college the results should be declared within 30 days from the last day of the examination. The Chairman informed I/c Principal to issue a letter to the concerned for the same.



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It was reported that compared to other subjects of Science faculty, Zoology has 40-50% of the students having 'O' grade. However, with such high results placement opportunities are less in Zoology as reported by the department. The members pointed out that steps should be taken to increase the placement opportunities in all streams including Zoology subject. It was suggested that the curriculum of Zoology be analysed and should have link with industry. Shri Mohan Awate informed that the teachers should be trained to set question papers. In view of this, the Chair recommended to form a committee to make strategy of training teachers for setting of question papers and evaluation methods. The committee will comprise Shri Amit B. Sheth, Shri Mohan Awate, Mr. Ashish Apte, Ms. Alka Shukla & Dr. Krutika B. Desai.

**5. To consider the Recommendations of 10<sup>th</sup> Academic Council meeting held on 27/2/2021 and 11<sup>th</sup> Academic Council meeting held on 15/5/2021**

- i) Approving syllabus of F.Y.B.Sc.-Psychology (Honours) & F.Y.B.Sc.-Biochemistry (Honours)

Discussed & passed.

- ii) Launching of new program in Applied Statistics and Data Analytics in academic year 2021-22 & approval of F.Y.B.Sc. syllabus of the same programme.

Discussed & passed.

- iii) Introduction of internship/project in third/fourth semester in postgraduate programs

Discussed & passed.

- iv) Introduction of common papers (a) analytical techniques (b) Research methodology and biostatistics in post graduate programmes viz. Biochemistry, Biotechnology, Botany, Microbiology & Zoology.

The Principal informed that at present these papers are taught in different semesters in the above mentioned programmes. So, by introducing common papers as stated above will save infrastructure and resources, both.

Discussed & passed.

- v) Introducing Soft Skills in regular curriculum for all UG & PG programs from academic year 2021-22

It was suggested that Soft skills development should be treated as a serious matter, so it is proposed to be included in the curricula and to be implemented properly with same rigor.

Discussed & passed.



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- vi) Introducing entrance examination for PG programs and its modalities

The Academic Council recommended the provision for inhouse quota (40%) & entrance examination for these students should not be mandatory. The entrance examination will be in the MCQ format. For M.Com. programme the entrance examination should be conducted after complete revamping of the said programme.

The members of the Governing Body recommended that there should not be inhouse quota & setting of question papers will be done through external examiners.

Discussed & passed.

- vii) Approving of modification in existing examination guidelines document

The Academic Council recommended removal of the post of Joint Convener in Examination & Evaluation Committee. The Chair informed the house that this requires deliberations; therefore, he constituted a committee consisting of Dr M.N. Welling, Shri Amit Sheth, Ms. Alka Shukla & Dr. Krutika Desai. The committee will be authorised to modify the existing examination & evaluation guidelines.

- viii) New programme of M.Sc. General Chemistry under autonomy

The I/c Principal informed that M.Sc. General Chemistry is an independent programme, and aided programmes in chemistry will continue.

Dr. Ancy Jose informed to check B.Sc. Biochemistry to B.Sc. Biochemistry (Honours) if this is grant in aid, there can be issue. The I/c Principal informed that B.Sc. Biochemistry is self-financed programme and B.Sc. Biochemistry (Honours) can be a new programme to be started under autonomy.

Passed.

- ix) Inclusion of NCC as an elective in undergraduate programme

As per the directives from DG, NCC, the Academic Council recommended the inclusion of NCC as an elective in undergraduate programmes in place of Foundation Course. The curriculum structure of the same has already been prescribed by the DG.

The Chair recommended that this proposal should be strategically analysed considering various aspects like students strength, modalities for admissions, space, activities of present NCC unit, etc. He further constituted a Committee comprising Dr. M. N. Welling, Shri Amit Sheth, Shri Mohan Awate & Dr. Krutika Desai to review the proposal.

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The members also made following observations/suggestions-

- For revamp of M.Com. program syllabus modifications to be done via circulation, and to be ratified by the Governing Body.
- Credit structure document approved in Academic Council was appreciated by the house.
- To have separate committee for placements in PG programs, which was informed that it already exists. More efforts to be taken to improve/get desired output on it.

It was RESOLVED to accept all the Recommendations of 10<sup>th</sup> & 11<sup>th</sup> Academic Council meetings subject to modifications/changes to be made as per the suggestions mentioned above.

**6. To approve constitution of various committees:**

(1) Autonomy Review Committee

It was informed that as per the UGC norms, IQAC cell shall have external Peer Team comprising academicians of repute and will send report to UGC regarding the performance of the college. The external peer review shall be conducted atleast once in a year. Now as we have completed three years of autonomy, it is essential that now onwards we should submit review report to the UGC, once in a year. Therefore, to critically go through the assessment/report in a given framework, the I/c. Principal suggested to approve names of internal members viz. three faculty Vice Principals, Mr. Amrit Rajwadkar, Ms. Nilima Raval, Dr. Bharat Patel, IQAC Coordinator & the members of IQAC. For three external members, the house authorised the Chairman/President-SVKM to give those names.

(2) Purchase Committee – Recommendation of management nominee

The Chairman/President-SVKM nominated Mr. Jagdish Parikh as management nominee on the Purchase Committee for residual part of the term.

**7. To consider the Recommendations of the Finance Committee meeting dated 22<sup>nd</sup> May 2021.**

- It was informed by the I/c. Principal that in the Finance Committee meeting dated 22<sup>nd</sup> May 2021, the proposal of increase in fees for new programs was approved unanimously. However the increase in fees for old programs in the budget was opposed specifically by the Finance & Accounts Officer of the University. It was approved consequent upon taking voting. Following justifications were very much given for increase in fees -



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- Fiscal losses/deficits are accumulated year after year and survival is difficult without increase in fees
- NOCs are not given by the government, so we have to depend on contract teachers whose salary has to be borne by the Management
- Management is giving salary as per 7<sup>th</sup> Pay Scales to their regular teachers and so huge gap happens in income & expenditure
- Minimal raise will not mean much
- Fees of Rs.25,000/- for PG courses i.e. MA English, Psychology, Economics are less as compared to other colleges.

In view of above, the members authorised the Chairman/President-SVKM to approve the amounts of fee rise by a committee comprising Shri Amrish Patel, Shri Shalin Divatia, Shri Amit Sheth, Shri Mohan Awate & Dr. Krutika Desai before the new academic year gets started from June 2021.

It was RESOLVED to approve the recommendations of the Finance Committee meeting dated 22<sup>nd</sup> May 2021, subject to modifications to be made as suggested above.

**8. Any other item with the permission of the Chair.**

There being no other matter, the meeting ended with a vote of thanks to the Chair.

*KDesai*

Dr. Krutika B. Desai  
Ex-Officio-Governing Body  
(In-Charge Principal)

*Amrish Patel*

Amrish Patel  
Chairman, Governing Body

*[Signature]*