



Shri Vile Parle Kelavani Mandal's
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &
 AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**
 (AUTONOMOUS)



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)

Granted under RUSA for Research, Innovation and Quality Improvement
 Granted under FIST-DST & Star College Scheme of DBT, Government of India
 Best College (2016-17), University of Mumbai.

**Minutes of 5th Meeting of the Governing Body (GB) held on
 Thursday, 5th December, 2019 at 11.30 am in the Conference Room
 at Hon'ble President-SVKM's Office, 10th floor, NMIMS Building,
 Vile Parle (West), Mumbai 400056**

Members Present:

Members	
1	Shri Shalin S. Divatia, Hon. Jt. Secretary, SVKM
2	Shri Asoke Basak, CEO, SVKM
3	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
4	Shri Deepak Ghaisas, Chairman-Gencoval Strategic Services
5	Dr.(Mrs.) Nupur Mehrotra, HoD, Dept. of Biochemistry
UGC Nominee:	
6	Dr. (Ms.) Latha Pillai, Advisor, NAAC (Retd.)
State Government Nominee:	
7	Dr. Rohidas Kale, Joint Director, Higher Education, Mumbai Region, Mumbai
University Nominee:	
8	Dr. Ancy Jose, Principal, Nagindas Khandwala College
Ex-Officio:	
9	Dr. Rajpal Shripat Hande, Principal
Special Invitee:	
10	Ms. Sonali Chatterjee, Associate Professor, Dept. of Economics
11	Dr. Mahesh Bhagwat, HoD-Political Science
12	Shri M.R. Jain, Associate Professor, Department of Accountancy

Shri Shalin S. Divatia, Hon. Jt. Secretary-SVKM was in the Chair.

The Agenda wise detailed deliberations & decisions taken thereon; were as follows:

Sr. No.	Item	Remarks
1	Welcome & Introductory remarks by the Chairman.	The Principal & Ex-Officio Dr. Rajpal Shripat Hande introduced Dr. Rohidas Kale, Joint Director, Higher Education, Mumbai Region, Mumbai as State Government Nominee on the Governing Body and welcomed him with floral bouquet. Dr. Hande also welcomed the Chair and all the members present in the house.



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2	Leave of Absence, if any	Leave of absence was granted to: 1) Shri Amrish R. Patel, Hon'ble President, SVKM Chairman-Governing Body 2) Mrs. Nilima Desai, Associate Professor, Dept. of Chemistry
3	To confirm minutes of the 4 th meeting of the Governing Body held on 5 th July, 2019	Suggestions for correction in the draft minutes were given as under: <ul style="list-style-type: none">It was informed that there was no clarity in Credit policy mentioned on page 6, 4th bulleted point i.e. "a) At UG 1.25 lectures = 1 Credit b) At UG 1 practical = 2.5 lectures = 1 Credit c) At PG 1 lecture = 1 Credit d) At PG 1 practical = 2 lectures = 1 Credit." <p>Principal Dr. Hande informed that a Committee has been formed under convener-ship of Vice Principal Dr. Meenakshi Vaidya with faculty Vice Principals and other concerned members, to frame the credit policy and have credit equivalence for all courses in arts, commerce & science faculty. It was, therefore, suggested that till the final decision of the committee arrives, following replacement in the draft minutes be made on page 6, 4th bulleted point i.e</p> <p>"Undergraduate (UG) a) Theory : 1.25 lectures (48 minutes) is equivalent to 1 Credit b) Practical : 2.5 lectures (48 minutes) is equivalent to 1 Credit</p> <p>Post-graduate (PG) c) Theory : 1 lecture (60 minutes) is equivalent to 1 Credit d) Practical : 2 lectures (60 minutes) is equivalent to 1 Credit."</p> <p>The final decision of the aforesaid committee about Credit policy be brought in for approval in the ensuing Governing Body meeting.</p> <ul style="list-style-type: none">On page 9, third para; in first line of bullet point, a word 'to' after words 'As regards', be deleted. <p>It was RESOLVED that the minutes be confirmed and signed, after incorporating necessary corrections as mentioned above.</p>



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4	Action Taken Report	<p>Out of ATR presented to the house, following points were to be clarified:</p> <p>Results-</p> <ul style="list-style-type: none">• The results on switching over to autonomy status were found to be better comparatively in some programs.• For both the low or high results, the Principal informed about the reasons therefor as analysed by faculty Vice Principals and presented in the document-Appendix-B, page 20. <p>However, to have a clear picture about the same, the <i>Principal was directed to have a separate meeting with the concerned faculty and get the real time analysis of results for the next GB meeting.</i></p> <ul style="list-style-type: none">• It was observed that the results of examinations held in Oct/Nov 2019 have not been declared as yet.• The reasons for not declaring the aforesaid results were informed to be specifically due to assessment not done by visiting faculty and unavailability of moderators.• It was suggested to have a compliance calendar of examination/evaluation/result process, be implemented.• It was emphasized to declare results of the examinations in the prescribed time frame, as mentioned in the Maharashtra Public Universities Act, 2016. <p>M.Sc. Part II Zoology (Oceanography) syllabus-</p> <ul style="list-style-type: none">• Revised list of Reference books to be mentioned for the above curriculum as well as all course curricula.
5	Principal's review of the activities	<ul style="list-style-type: none">• Regarding research publications, it was stated that only Thompson & Reuters impact factor is desirable for consideration.• The house congratulated the Principal & his team for the remarkable achievements of students stated on page 33-34 of the 5th GB agenda document.
6	To consider recommendations of the Academic Council meeting held	<p>Ph.D. degree/course work-</p> <ul style="list-style-type: none">• It was informed that the course work is normally conducted by/at the college.• The chair expressed that Mithibai students should be the



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	<p>on 30th September, 2019</p>	<p>benchmark for others. So, it is desired that the college should come out with a unique criteria by going through criteria followed by other renowned universities.</p> <ul style="list-style-type: none"> • It was expressed that as per UGC norms, the PET and course work were to be followed as per university guidelines. Queries on the same have been put forth before University of Mumbai by all autonomous colleges. Principal Dr Hande informed that the matter ^{is now} pending with the university and the decision was awaited. The State Government Nominee Joint Director Dr. Rohidas Kale expressed that he would speak to the Vice Chancellor in that regard. • It was desired that close monitoring be done for Ph.D programs, since the quantum of Ph.D. guides and the students for Ph.D program is skewed. • The Chair expressed that Principal Dr Hande should submit a summary chart for the entire Ph.D. process/work, students year-wise, along with quantitative requirements, if any & other required issues, after discussing with the faculty concerned. <p>Thereafter, it was RESOLVED that recommendations of the Academic Council meeting held on 30th September, 2019 be passed.</p>
<p>7</p>	<p>To consider the recommendations of the Finance Committee meeting held on 7th August, 2019</p>	<p>As the draft minutes of the Finance Committee held on 7th August, 2019 presented to the GB were not signed by all the members of the Finance Committee, it was suggested that the draft minutes be confirmed & signed by all members of the Finance Committee, in a brief meeting to be called by the Principal.</p> <p>Thereafter, it was RESOLVED that the recommendations of the Finance Committee meeting held on 7th August, 2019, be passed by the GB, subject to incorporation of necessary change/s, if any, in the minutes & signatures of all the members of the Finance Committee thereon.</p>
<p>8</p>	<p>Any other item with the permission of Chair.</p>	<ul style="list-style-type: none"> • The status of curriculum revision was enquired and Dr Hande informed that the process for the same is on, and it will be presented in the next AC meeting. • It was desired that the Principal should personally speak to



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	<p>external experts, in case of need, to adhere to the timeline of assessment/moderation, etc. so as to avoid delay in declaration of results.</p> <ul style="list-style-type: none">• The Joint Director Dr. Kale expressed that Mithibai College is expected to be the benchmark institute, especially with respect to Institutional Social Responsibility, Best Practices, etc. and he further desired that the college lay more emphasis on it in the time to come. It was informed that the college was already doing such activity through it's Institutional Social Responsibility Committee, organizing NGO bazar, Joy of Giving & other such required events. Dr Kale desired that before every GB meeting, the best practices adopted should be presented <p>In short, as stated above, the Chair reiterated and desired that, the Principal may submit in next GB meeting the following-</p> <ul style="list-style-type: none">• Credit policy details• Result analysis - justification for low as well as high• Ph.D. related issues <p>As there was no other matter came up for discussion, the meeting concluded with vote of thanks to the Chair.</p>
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Dr. Rajpal Shripat Hande
Ex-Officio-Governing Body
(Principal)

Amrish Patel
Chairman, Governing Body