



Shri Vile Parle Kelavani Mandal's  
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &  
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**  
(AUTONOMOUS)



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)  
Granted under RUSA for Research, Innovation and Quality Improvement  
Granted under FIST-DST & Star College Scheme of DBT, Government of India  
Best College (2016-17), University of Mumbai.

Minutes of 3<sup>rd</sup> Meeting of the Governing Body held on Friday, 3<sup>rd</sup> May, 2019  
at 11.30 am in the Hon'ble President-SVKM's Office Conference Room, 10<sup>th</sup>  
floor, NMIMS Building, Vile Parle (West), Mumbai 400056.

**Members Present:**

	<b>Chairman:</b>
1	Shri Amrish Patel, Hon'ble President, SVKM
	<b>Member:</b>
2	Shri Asoke Basak, CEO, SVKM
3	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
4	Mr. Deepak Ghaisas, Chairman, Gencoval Strategic Services Pvt. Ltd.
5	Dr.(Mrs.) Nupur Mehrotra, Vice-Principal, Self-Financed Courses
	<b>UGC Nominee:</b>
6	Dr. (Ms.) Latha Pillai
	<b>University Nominee:</b>
7	Dr. Ancy Jose, Principal, Nagindas Khandwala College
	<b>Ex-Officio:</b>
8	Dr. Rajpal Shripat Hande, Principal
	<b>Special Invitee:</b>
9	Ms. Sonali Chatterjee, HoD-Business Economics
10	Dr. Mahesh Bhagwat, HoD-Political Science
11	Shri M.R. Jain, HoD-Accountancy

**Leave of Absence:**

Following two members conveyed their inability to attend the meeting, so leave of absence was granted to them-

	<b>Members:</b>
1	Shri Shalin Divatia, Hon. Jt. Secretary, SVKM
2	Mrs. Nilima Desai, Associate Professor, Dept. of Chemistry, Mithibai College

It was noted that the nominee of the State Government in the Governing Body was yet to be received.

The meeting was chaired by the Chairman of the Governing Body of Mithibai College (Autonomous) Shri Amrish Patel, Hon'ble President, SVKM.



Shri Vile Parle Kelavani Mandal's  
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &  
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**  
(AUTONOMOUS)



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)**

Granted under RUSA for Research, Innovation and Quality Improvement  
Granted under FIST-DST & Star College Scheme of DBT, Government of India  
Best College (2016-17), University of Mumbai.

The Agenda wise detailed deliberations & decisions taken place are as follows:

Sr. No.	Item	Remarks
1	Welcome & Introductory remarks by the Chairman	<ul style="list-style-type: none"><li>The Ex Officio welcomed the Chair and all the members present in the house.</li><li>The UGC Nominee, Dr. (Ms.) Latha Pillai was introduced to all with a bouquet of flowers by the Chair.</li></ul>
2	Leave of absence, if any	As mentioned above
3	To confirm the minutes of last meeting of Governing Body held on 12 <sup>th</sup> October, 2018	<p>Suggestions for correction in the draft minutes were given as under-</p> <ul style="list-style-type: none"><li>At page 1, in members present, 2, the word 'Hon'ble' after Shri Shalin Divatia, be replaced by a word 'Hon.'</li><li>At page 2, under point 1, in last para; first line, the word 'RCC' be replaced by a word 'RRC'</li><li>At page 3, point 4, in remark column, words 'Ex Officio Principal Dr. Hande', be read as 'Ex Officio'.</li><li>At page 3, point 5 a) in remark column, in 4<sup>th</sup> line, the word 'conduction' be replaced by a word 'conduct'</li><li>At page 3, point 5 a) in remark column, in 5<sup>th</sup> line, the words 'paper checking' be replaced by words 'assessment of answer books'.</li><li>At page 3, point 5 a) in remark column, in 9<sup>th</sup> line, the word 'Dr.' before words Alka Shukla be replaced with the word "Mrs."</li><li>At page 3, point 5 a) after last line of first para, before full stop, words 'as Controller of Examinations' be added.</li><li>At page 4, in point b) in remark column word 'CORREGENDUM' be spelled as 'Corrigendum'</li><li>At page 4, in point b) in remark column, in 9<sup>th</sup> line, the words 'to cater to the college' be replaced by words 'to cater to the needs of the college'.</li><li>At page 4, in point b) in remark column, in 14<sup>th</sup> line, the words 'legal terms' be replaced by words 'legal proceedings'.</li></ul>



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)**

Granted under RUSA for Research, Innovation and Quality Improvement  
 Granted under FIST-DST & Star College Scheme of DBT, Government of India  
 Best College (2016-17), University of Mumbai.

			<ul style="list-style-type: none"> <li>At page 4, in point b) in remark column, in last para, last line, words 'Autonomy Gazette February 2018' be read as 'Autonomy Gazette of February 2018'.</li> <li>At page 4, point 6, in last line, words 'Autonomy Gazette February 2018' be read as 'Autonomy Gazette of February 2018' and in last line before full stop words 'to be subsequently placed before the Governing Body' be added.</li> <li>At page 5, 7<sup>th</sup> bullet, in first line, the word 'International' be deleted.</li> <li>At page 6, point 8 in remark column, at 4<sup>th</sup> bullet the sentence 'The Chair also desired to take survey of students through an ideal mode' be deleted.</li> </ul> <p>RESOLVED that the minutes be confirmed and signed, after incorporating the necessary corrections mentioned above.</p>
4		Principal's review of the activities & major events	<p>The Principal presented a review of the major activities &amp; developments since the last Governing Body meeting. There were discussions &amp; deliberations on some of these points. The main suggestions which were made by the members of the Governing Body are as follows:</p> <ul style="list-style-type: none"> <li>About research papers, it was suggested that information as to the impact factor be mentioned. To give impetus to research, it was suggested to appoint Vice-Principal- Research and Collaboration</li> <li>For participants at Chancellor's Challenge, it was informed that mentoring needed to be strengthened.</li> <li>Academic &amp; Administrative Audit report should have been put before the GB meeting.</li> <li>About Placement &amp; Training Cell, it was stated by the Chair that the Principal should take periodic review of the same, and the entire report with details of name of the company, no. of students enrolled, no. of students interviewed, no. of students selected for placement &amp; the package awarded to the students should be placed before the GB. The Chair further instructed that in the next GB meeting the placement &amp; training cell officers be called with the entire report with details as mentioned above.</li> </ul>



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)  
 Granted under RUSA for Research, Innovation and Quality Improvement  
 Granted under FIST-DST & Star College Scheme of DBT, Government of India  
 Best College (2016-17), University of Mumbai.

			<ul style="list-style-type: none"> <li>It was emphasized that more &amp; more number of students should be appropriately employable.</li> </ul> <p>The Chair was very much concerned about the increasing number (75) of unfair means cases. He opined that severe penalty be imposed upon such students so that the students should not dare to opt for such unfair means. It was suggested that the facility of smart watch or other such electronic devices like jammer be thought of to be installed in the college at the time of examination sessions, so that students could not make use of such devices at the time of examinations even if they wished to do so.</p> <p>The Principal informed that earlier cases pertaining to unfair means T.Y. examinations were referred to University. Now all cases are dealt with by the college Unfair Means Inquiry committee. We have totally banned use of electronic gadgets, mobiles or such other devices during examinations. It is proposed to use stringent measures to prevent use of unfair means in examinations.</p> <p>The Chair further stated that strict discipline should be maintained by the students.</p>
	A	To consider the Recommendations of Academic Council meeting dated 20 <sup>th</sup> February, 2019	<p>The recommendations made in the Academic Council were discussed &amp; the following observations were made-</p> <ul style="list-style-type: none"> <li>Several departments had verbatim copied curriculum revision report</li> <li>Curriculum revision is seen in all the courses/subjects, except 1<sup>st</sup> year of post graduate Chemistry course. It should be done immediately, to be passed in BoS then Academic Council &amp; subsequently in General Body, in order to implement it in the academic year 2019-20.</li> <li>Curriculum revision expected was between 50-60%, however, in core science subjects revision beyond 70% is not possible or advisable. Change in curriculum is maximally possible in self-financed courses.</li> <li>5-year integrated MSc Stats/Maths be thought-of including internship.</li> <li>Complete structure of 5 years to be passed in AC meeting + details of 1<sup>st</sup> year, to provide strength to the integrated programs.</li> </ul>



Shri Vile Parle Kelavani Mandal's  
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &  
 AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**  
 (AUTONOMOUS)



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)**

Granted under RUSA for Research, Innovation and Quality Improvement  
 Granted under FIST-DST & Star College Scheme of DBT, Government of India  
 Best College (2016-17), University of Mumbai.

		<ul style="list-style-type: none"> <li>To prepare proposals for launching new programs &amp; place in next GB meeting.</li> <li>The formula for equivalence of One Credit to be evolved to apply it uniformly across courses.</li> </ul> <p>It was suggested to remove the discrepancies observed in the text syntax accordingly.</p> <p>The UGC nominee Dr Latha Pillai appreciated the efforts being taken by all concerned in revamping the curricula in view of autonomy. However, she suggested that learning outcomes be identified &amp; also documented. She further added that add-on certificate courses be started (even on-line courses be allowed) and appreciated the induction of Controller of Examination, who should focus on examinations outcomes.</p> <p>RESOLVED that the recommendations of the Academic Council be passed, subject to changes to be made as mentioned above.</p>
B	To consider the Recommendations of Academic Council meeting dated 16 <sup>th</sup> April, 2019	<p>With reference to B.Com. (Hons.) course, it was observed:</p> <ul style="list-style-type: none"> <li>CA intermediate course syllabus mapped at FY &amp; SY level, except the evaluation system</li> <li>TY level, a lot of diversity was incorporated</li> <li>Program to be purely unaided</li> <li>Conduct of courses requires more number of lectures.</li> <li>For admission, elaborate details of benefit, be brought to notice of students to attract them.</li> <li>Need to inform University after GB approval</li> <li>1<sup>st</sup> year B.Com. Special Batch started in academic year 2018-19 be continued as an aided program till completion.</li> </ul> <p>It was suggested to initiate &amp; further strengthen and streamline the process of the course with CA Mr Satra &amp; CA Mr Shalin Divatia.</p> <p>The Special Batch of B.Com. as well as B.Com. (Hons.) program was approved by the Academic Council. It is resolved to approve starting one division (60 students) of</p>



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)**

Granted under RUSA for Research, Innovation and Quality Improvement  
 Granted under FIST-DST & Star College Scheme of DBT, Government of India  
 Best College (2016-17), University of Mumbai.

			<p>the B.Com. (Honours) program, from academic year 2019-20 on unaided basis and intake of B.Com be reduced proportionally.</p> <p>RESOLVED that the recommendation of the Academic Council meeting be passed, subject to changes to be made as mentioned above.</p>
B (i)	To consider the Examination & Evaluation Guidelines duly approved by the Academic Council meeting dated 16 <sup>th</sup> April, 2019	<p><b>In the Examination &amp; Evaluation Guidelines, it was observed-</b></p> <ul style="list-style-type: none"> <li>• The Chair stressed to make 75% attendance overall &amp; 70% per course, mandatory for both aided as well as unaided courses, condonation of 5% attendance i.e. upto 70% may be allowed under medical ground, cultural, etc. by the Principal.</li> <li>• The chair further stated that there should be strict attendance committee.</li> <li>• Undertaking in strict words to be obtained from students/parents.</li> </ul> <p>The matter of considering the guidelines was decided to be deferred as there were multiple errors observed in the presented guidelines, passed by the Academic Council.</p> <p>The Chair instructed to form a Committee comprising –</p> <ol style="list-style-type: none"> <li>1) Dr. M.N. Welling</li> <li>2) Principal Dr. Rajpal Shripat Hande</li> <li>3) Mr. Ashish Apte</li> <li>4) Ms. Alka Shukla</li> <li>5) Dr. Krutika Desai</li> </ol> <p>to go through the entire document thoroughly with utmost care. The final document be prepared by them to be put in the GB meeting to be called after June 2019.</p>	
6	To consider the Recommendations of the Finance Committee meeting dated 5 <sup>th</sup> April, 2019	<p>It was informed that for unaided courses the revision in fees did not take place from year 2008 onwards.</p> <p>After detailed deliberations, the Chair suggested that the fees may be raised by additional Rs. 3,000/- per year (F.Y., S.Y., T.Y.) in each of the self-financed courses such as B.M.S., B.F.M., B.A.F., B.B.I. &amp; B.M.M. It was further suggested to implement the said revision from academic year 2019-20 onwards.</p>	

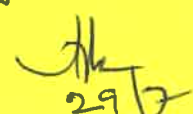


**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)**  
 Granted under RUSA for Research, Innovation and Quality Improvement  
 Granted under FIST-DST & Star College Scheme of DBT, Government of India  
 Best College (2016-17), University of Mumbai.

			<p>It was suggested by the UGC nominee that while fee revision is being considered, underprivileged students interest be taken into consideration, by way of sponsoring scholarships or other such prizes or means.</p> <p>RESOLVED that all the recommendations of the Finance Committee presented in the GB meeting be passed. About the fee structure recommended by the Finance Committee, the Governing Body members felt it inadequate since fee revision is done almost after 10 years, therefore it is further resolved that the fees be further increased by additional Rs.3,000/- per year (F.Y., S.Y., T.Y.) in each of the self-financed courses such as B.M.S., B.F.M., B.A.F., B.B.I. &amp; B.M.M to be implemented from academic year 2019-20 onwards.</p> <p>The agenda item related to Examination remuneration was deferred for the next meeting.</p>
7		Any other item with the permission of the Chair	<ul style="list-style-type: none"> <li>• The Chair emphasized to strictly maintain UGC norms for teachers by the college authorities, and introduce a system of levying severe penalty on the defaulting teachers.</li> <li>• Remuneration for examination work was decided to be finalized in the next GB meeting.</li> <li>• It be seen as to if ATKT system be revamped under Autonomy.</li> </ul> <p>As there was no matter came up for discussion, the meeting ended with vote of thanks to the Chair.</p>

  
 Dr. Rajpal Shripat Hande  
 Ex-Officio-Governing Body  
 (Principal)

  
 Amrish Patel  
 Chairman, Governing Body

I have seen.  
 The minutes seen  
 okay now  
  
 29/7