



Shri Vile Parle Kelavani Mandal's
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**



(AUTONOMOUS – Affiliated to University of Mumbai)

NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016 to December 2023)
Best College (2016–17), University of Mumbai

Date: 01.12.2021

NOTICE

As per the rules of Mithibai College Autonomous every learner is expected to attend 100% lectures, practicals and tutorials conducted for every course in each semester.

Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his/her enrolment, only if s/he fulfills the criteria of at least seventy-five (75%) attendance as an average of total number of lectures, practicals & tutorials conducted for all the courses taken together in every semester. Further it is mandatory for every learner to have minimum 70% attendance for each course & average attendance in all the courses taken together has to be minimum 75% in the program.

No condonation will be granted if the attendance of the learner is below 70% in each course.

The Principal is the competent authority to condone the absenteeism of any learner up to an additional 5% if deemed fit on the recommendation of the attendance committee. The committee will give personal hearing to every learner who falls short of the minimum requisite attendance for keeping terms. In the personal hearing, absenteeism related to the student's own sickness, sickness of parent, death of a parent etc. supported by valid documentary evidence may generally be considered. After having verified the genuineness of the of each case, the committee will make a report to the Principal

Student are advised in their own interest to attend all lectures, practicals and tutorials to get their term granted and become eligible to appear for term end examination for undergraduate (Semester I/ III/ V) & Post-Graduate (I / III).

Refer to Mithibai website, Autonomous under Examination Guidelines for details regarding the rules of attendance.


Convenor
Attendance Committee


I/C Principal