



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SVKM'S MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE, AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)
Name of the head of the Institution	Dr. Krutika Desai
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02242339000
Mobile no.	9769080289
Registered Email	principal@mithibai.ac.in
Alternate Email	krutika.desai@mithibai.ac.in
Address	BHAKTIVEDANTA SWAMI MARG, JUHU, VILE PARLE (W)
City/Town	MUMBAI
State/UT	Maharashtra

Pincode	400056																								
<b>2. Institutional Status</b>																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	28-May-2018																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Dr. (Ms.) Sashirekha Sureshkumar																								
Phone no/Alternate Phone no.	02242339000																								
Mobile no.	9967024564																								
Registered Email	mithibaiiqac@gmail.com																								
Alternate Email	shashirekha@mithibai.ac.in																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mithibai.ac.in/IQAC/M_535">http://www.mithibai.ac.in/IQAC/M_535</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.mithibai.ac.in/Academic%20Calendar/M_579">http://www.mithibai.ac.in/Academic%20Calendar/M_579</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.57</td> <td>2016</td> <td>16-Feb-2016</td> <td>31-Dec-2023</td> </tr> <tr> <td>1</td> <td>B++</td> <td>80</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.57	2016	16-Feb-2016	31-Dec-2023	1	B++	80	2004	16-Feb-2004	15-Feb-2009
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	A	3.57	2016	16-Feb-2016	31-Dec-2023																				
1	B++	80	2004	16-Feb-2004	15-Feb-2009																				
<b>6. Date of Establishment of IQAC</b>	17-Jul-2004																								
<b>7. Internal Quality Assurance System</b>																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
RUSA MIS Data for six years uploaded on the MHRD	10-Oct-2018 08	5000
Participation in NIRF	07-Dec-2018 12	5000
Academic Administrative Audit (AAA) conducted	13-Feb-2019 01	5000
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	29-Dec-2018 110	5000
One day Workshop on PBAS, API, Online process of CAS (as per new amendment in the UGC Act) & Affiliation and Continuation of courses (online process)	26-Jul-2018 01	127
Regular meeting of Internal Quality Assurance Cell (IQAC)	20-Jun-2018 07	15
CAS cases for 11 teachers	28-Jun-2018 01	11
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany, Zoology, Microbiology, Biochemistry, Biotechnology, Chemistry	DBT Star College Scheme	DBT	2017 1095	6900000
Botany, Zoology, Microbiology, Physics, Chemistry	DST- FIST	DST- FIST	2017 1825	8000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

<b>10. Number of IQAC meetings held during the year :</b>	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Academic procedures under Autonomy were streamlined	
Application for CPE	
Application for RUSA-2 Component 8 grant	
Execution of DBT Star Scheme, DST FIST and RUSA-2 grants	
Acquaint teachers for Online CAS Application Procedure	
<a href="#">View File</a>	

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Strengthen alumni association and increase alumni-student interaction	Alumni contributed support for the conduct of the college festival. The Alumni association has increased its members. The year 2018-19 was declared as the year of Mithibai Alumni
Collaborations with industry and research institutions	Yoga day was celebrated on International Yoga Day.
Encouragement to entrepreneurship with constitution of Entrepreneur Development Cell	Student participation at NMIMS Chancellors Challenge, which provides a platform for support and motivates students with entrepreneur skills. M.Sc-Biotechnology student- Ms. Madiha Shaikh won the Challenge with her idea on Diagnostic kit
To enhance evaluation system	The college was free to adopt an innovative evaluation and examination scheme and use of technology was

	implemented. The college uses ICT widely for the evaluation and assessment processes. Answer books were bar coded and admit card as well as results declared online.
Invite eminent scholars, scientists and industry professionals for guest lectures	Guest lectures from eminent people from various fields were organized. It was aimed to make undergraduate students keep abreast with the latest developments in their area of interest
Acquaint teachers for Online CAS Application Procedure	The new system for CAS involves application to be made online. The faculty was acquainted with the same
Execution of DBT Star Scheme, DST FIST and RUSA-2 grants	The six departments that came under the purview of the DBT Star College scheme and five under DST-FIST scheme took various measures to encourage research at the undergraduate and post-graduate level. Not only were additional practicals introduced but students were encouraged to undertake small research projects of relevance to society.
Application for RUSA-2 Component 8 grant	The proposal for Rashtriya Uchattar Shiksha Abhiyan-2 (RUSA), Component 8 grant was compiled as per guidelines. The same sent and the RUSA grant of Rs. 5 Crores sanctioned at the 14th PAB
Application for CPE	The proposal for Colleges with Potential for Excellence was compiled as per UGC performa. The same sent to University of Mumbai who after scrutiny sent the proposal to UGC for consideration
Academic procedures under Autonomy were streamlined	The statutory bodies, viz Governing Body, Academic Council, Board of studies and Finance Committee were formulated.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
IQAC	13-Oct-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
Date of Submission	02-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The management has introduced the SAP system for the smooth day to day functioning of the office and administrative work. Computerization and digitization of office records are under way. The library has been completely computerized and online resources Mithibai college has included automation in almost every arena, with the implementation and extensive use of the SAP software. The college has also installed the RFID gates at all its entry points. Students ID cards are registered at these gates. Since the admission process is now completely online, all student details are maintained with the help of the SAP software, which includes students' attendance, examination, result analysis and student progression among others. Mithibai college is now generating student marksheets inhouse through the SAP software. This has helped in streamlining the examination evaluation process. Also, Faculty and Staff have also been assigned SAP IDs through which their details are also effectively and efficiently maintained. Not only in academics, SAP is being optimally utilised in administrative processes as well such as procurements and purchases, infrastructure maintenance, computer inventory, stationary records etc. SAP created software for businesses (SAP stands for systems, applications, and products) that many organisations/institutes use for a variety of management purposes. Mithibai has implemented SAPan ERP system to ensure consistency in quality in all the endeavors. At Mithibai, SAP software is extensively employed in administrative functions which assist in many aspects of efficient college management. The college has implemented the ERP (SAP) for its administrative, finance and academic management functions. This ensures that an integrated perspective is available to</p>

the leadership and changes if any can be made in the real time • Our online Admission portal is thru' SAP on web based application. • Implementation of ERP system (SAP) in Purchase, HR, Student Life Cycle, Admissions, Examination and Finance • The Examination system at Mithibai College (Autonomous) rests on the pillars of transparency and accountability. This involves communication of the system of examination and its processes at various levels. The entire examination process is administered through SAP. This ensures systematic implementation and well defined processes.

- o Preexamination processes - Time table generation, OMR, student list generation, invigilators, squads, attendance sheet, online payment gateway, etc.
- o Examination process - Examination material management, logistics, etc.
- o Postexamination process - Attendance capture, OMRbased exam result, auto processing, generic result processing, certification, etc.
- o Further to ensure authenticity, credibility and speed in the declarations of results, SAP process is used.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

##### 1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BCom	40307	B.Com (Accounting and Finance) (CBCS)	24/07/2018
BCom	40308	B.Com (Financial Markets) (CBCS)	24/07/2018
BCom	40309	B.Com (Banking & Insurance) (CBCS)	24/07/2018
BA	40310	Bachelor Of Arts (CBCS)	24/07/2018
BCom	40311	Bachelor Of Commerce (CBCS)	24/07/2018
BSc	40312	Bachelor Of Science (CBCS)	24/07/2018
BSc	40313	Biochemistry	24/07/2018
MSc	40519	Analytical Chemistry	24/07/2018

MSC	40501	Biochemistry	24/07/2018
BA	40316	Mass Media	24/07/2018
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	Special Batch	25/06/2018	40311	25/06/2018
<a href="#">View File</a>				

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Research Reading Club	25/06/2018
BMS	Corporate grooming and Etiquette workshops	25/06/2018
BCom	BFM Department - NISM-Series-XI: Equity Sales Certification Examination	25/06/2018
BCom	BAF Department-Short Term Financial Market Course (in association with Goodlife Education)	25/06/2018
BCom	BBI Department - NISM-Series-V-B: Mutual Fund Foundation Certification Examination	25/06/2018
BSc	Biotechnology Department Specialized aspects of Biotechnology-Basics, Tools and applications of Bioinformatics	25/06/2018
BSc	Biochemistry Department-Clinical Biochemistry	25/06/2018
BA	Certificate Course in Philosophy of Holistic Wellness	25/06/2018
BCom	B.Com Special Batch	25/06/2018
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	B.Com (Accounting and Finance) (CBCS)	24/07/2018
BCom	B.Com (Financial Markets) (CBCS)	24/07/2018



BCom	B.Com (Banking & Insurance) (CBCS)	24/07/2018
BA	Bachelor Of Arts (CBCS)	24/07/2018
BCom	Bachelor Of Commerce (CBCS)	24/07/2018
BSc	Bachelor Of Science - (CBCS)	24/07/2018
BSc	B.Sc. (Biochemistry) - CBCS	24/07/2018
BSc	B.Sc. (Biotechnology) - CBCS	24/07/2018
BSc	B.Sc. (Computer Science) - CBCS	24/07/2018
BA	Bachelor of Mass Media (CBCS)	24/07/2018
BMS	Bachelor of Management Studies (CBCS)	24/07/2018
MSc	M.Sc. Analytical Chemistry	24/07/2018
MSc	M.Sc. Biochemistry	24/07/2018
MSc	M.Sc. Biotechnology	24/07/2018
MSc	M.Sc. Botany	24/07/2018
MSc	M.Sc. Chemistry (Inorganic)	24/07/2018
MSc	M.Sc. Chemistry (Organic)	24/07/2018
MSc	M.Sc. Chemistry (Physical)	24/07/2018
MSc	M.Sc. Computer Science	24/07/2018
MSc	M.Sc. Physics	24/07/2018
MSc	M.Sc. Mathematics	24/07/2018
MSc	M.Sc. Microbiology	24/07/2018
MSc	M.Sc. Statistics	24/07/2018
MSc	M.Sc. Zoology	24/07/2018
MA	M.A. English	24/07/2018
MA	M.A. Economics	24/07/2018
MA	M.A. Psychology	24/07/2018
MCom	M.Com- Advanced Accountancy	24/07/2018
MCom	M.Com- Business Management	24/07/2018

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Soft Skills	25/06/2018	1625
Pre-placement training	25/06/2018	247
BMS Department- Corporate grooming and Etiquette workshop	25/06/2018	25
BFM Department- NISM Series XI -Equity Sales Certification Examination	25/06/2018	28
BAF Department- Shortterm Financial Market Course (In association with Goodlife Education)	25/06/2018	64
BBI Department- NISM Series VB- Mutual Fund Foundation Certification Examination	25/06/2018	26
Biotechnology Department- Specialised Aspects of Biotechnology- Basics , Toole and Applicatiopns of Bioinformatics	25/06/2018	26
Biochemistry Department- Clinical Biochemistry	25/06/2018	28
Research Reading Circle	25/06/2018	110
Certificate Course in Philosophy of Holistic Wellness	25/06/2018	26
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Integrated(UG)	UG (Programs) - Internships	278
Integrated(UG)	UG (Programs) - Projects	662
Integrated(PG)	PG (Programs) - Internships	15
Integrated(PG)	PG (Programs) - Projects	125
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No

Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The year 2018-19 marked the start of Feedback being taken through the student portal in SAP. Since the Autonomous curriculum was implemented for the first time, Feedback for the same was also taken through Google Form. Once Feedback was received and the same was analyzed by the Committee for: ? Sample size being significant ? Strengths and weaknesses identified for the respective faculty member The score was then communicated to the concerned faculty signed by the Head of the Institution. The Principal in consultation with the respective faculty Vice Principals discussed about the action that should be taken to remedy problematic areas which were identified as a result of feedback received. Accordingly, the concerned faculty was counseled and corrective measures to improve upon the performance were suggested. This helped the institution to take appropriate measures to improve the quality of teaching. As regarding the feedback on the syllabus, the same was made available to the departments concerned for carrying out any desired changes in the course curriculum. The college having been awarded the Autonomous status, this exercise proved to be very helpful in designing and structuring the courses.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	English, Commerce, Chemistry, Biotechnology, Microbiology, Mathematics,, Botany, Zoology, Physics	67	43	19
MCom	Advanced Accountancy & Business Management	240	463	194
MSc	Analytical Chemistry, Biochemistry, Botany, Biotechnology, Computer Science, Microbiology, Mathematics, Physics, Statistics & Zoology	335	1056	296

MA	English, Economics and Psychology	360	551	238
BA	B.A.+ BMM	1284	3372	1015
BSc	BSc + BSc(Bio chemistry+ Biotechnology + Computer Science)+ M.Sc. +Ph.D.	1860	2816	1425
BCom	B.Com. & (BAF +BBI+BMS+BFM)	3744	168376	3220
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	5660	728	122	17	71

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
210	210	3	59	30	32

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• College students in a metropolis like Mumbai face a lot of pressures, both academically and personally. Considering the kind of challenges that our students are facing on a day-to-day basis, the college has initiated a mentoring process for them. Several developments within the past couple of years have drawn much-needed attention to the role of the undergraduate faculty mentor. Therefore, the preliminary step was to initiate a faculty mentoring programme. • In our college mentoring set up, students are mentored on a one-to-one basis by the faculty who teach them. All the teachers of a given department are involved in the mentoring programme. Students are randomly assigned to the faculty. The number of students per teacher depends on the faculty, with the ratio being highest for the commerce faculty. All students are encouraged to inform their parents about the mentoring programme. • The alarming trend of adolescents and young adults suffering from depression, anxiety, eating disorders and suicidal ideation calls for attention. Need assessment identifies the lack of appropriate, trained and easily-available support for such individuals. Therefore, Mithibai College (Autonomous) introduced a peer- support program – H.O.P.E : Healing Our Peers with Empowerment in 2017. Under this program, interested students/learners of the college are trained in the art and science of peer- support, by an expert professional of the industry. We offer a range of training sessions that empowers them with hands-on learning of supporting their peers, for their concerns that include emotional and academic difficulties. The underlying mechanism is to increase the availability of trained persons in the college campus who can offer the basic social support required for several of our students who are battling with personal concerns. • Students Council and YAMI, are student groups working towards catering to the general queries amongst the students. They are the

key members involved in organization of various events in the college. • Home away from home is an initiative started to cater to the students from other states/UTs who are residing in hostels/ guest houses etc. Such mentoring helps them in getting accustomed to new environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6407	146	1:44

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
149	129	20	Nil	59

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Rajpal Shripat Hande	Principal	EduWorld Award for Best Governance
2019	Dr. Mahesh Bhagwat	Associate Professor	Felicitated by Mr. Harish Shetty of the Amba Gopal Foundation for helping him in his campaign against use of harmful chemicals in agriculture
2019	Dr Meghana Talpade	Associate Professor	Vigyan Puraskar Prabhu Prabhat Magazine for significant contribution in the field of science
2019	Ms Bina Hemnani	Registrar	Best employee Award from the University of Mumbai

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	40503	III	05/12/2018	21/02/2019
BSc	40312	V	11/10/2018	29/11/2018

BSc	40312	IV	08/04/2019	20/05/2019
MCom	40523	IV	19/06/2019	30/07/2019
BCom	40311	III	12/04/2019	20/05/2019
BCom	40311	VI	16/10/2018	29/11/2018
MA	40521	IV	17/06/2019	30/07/2019
BA	40310	II	24/04/2019	20/05/2019
BA	40310	IV	08/04/2019	20/05/2019
BA	40316	V	10/10/2018	29/11/2018
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	6388	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.mithibai.ac.in/Syllabus/M\\_474](http://www.mithibai.ac.in/Syllabus/M_474)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
40311	BCom	TYBCom SEM VI	685	635	92.70
40312	BSc	T.Y.B.Sc. SEM - VI	220	210	95.45
40506	MSc	M.Sc (By Paper)-Microbiology Sem - IV	10	10	100
40310	BA	T.Y.B.A. SEM - VI	213	208	97.65
40514	MSc	M.Sc (By Paper)-Chemistry (Organic) Sem - II	4	4	100
40518	MSc	M.Sc - Statistics Sem - IV	16	14	87.50
40503	MSc	M.Sc (By Paper)-Computer Science Sem - IV	17	17	100
40501	MSc	M.Sc (By	12	11	91.67

		Paper)- Biochemistry Sem - IV			
40519	MSc	M.Sc - Analytical Chemistry Sem - II	20	20	100
40502	MSc	M.Sc (By P aper)-Biotec hnology Sem - IV	14	14	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://mithibai.ac.in/2018-2019/M\\_657](https://mithibai.ac.in/2018-2019/M_657)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	UGC College Development Grant under XIIth Plan	0	7.03
Any Other (Specify)	365	UGC Grant for Autonomous colleges	20	20
Any Other (Specify)	365	DBT Star College Scheme	1.2	1.2
Any Other (Specify)	365	RUSA (Enhancing Quality and Excellence in Select Autonomous Colleges)	250	250

Industry sponsored Projects	365	Charak Pharma	1.6	0.65
<a href="#">View File</a>				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Cosmetology- Dr. Renuka T.	Botany	23/09/2018
Active and Engaged Learning	Microbiology	28/08/2018
Faculty Development Program	School of Business Management, NMIMS Mumbai	10/12/2018
Hands-On Training in Molecular Biology	Biochemistry	15/09/2018
Reviving Terra-matter- Women ecology and Livelihood	Faculty of Arts	11/01/2019
Digital Launch of Entrepreneurship Cell and Skill Hub	Mithibai College (Autonomous)	03/02/2019
In situ synthesis of Bio-nanoparticles IIT Kharagpur	Botany	15/02/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Effect of climate change on phenology of Delonix regia (Hook) Raf	Dr. Bindu G. and Farhan Suraliwala	S.S. and L.S. Patkar College	24/01/2019	Poster presentation
Impact of building construction on leaf microphology and biochemistry of Delonix regia (Bolex-Hook) Raf	Dr. Vaishnavi More and Anjali Upadyay	S.S. and L.S. Patkar College	24/01/2019	Oral presentation
Diagnostics Inc	Ms Madiha Shaikh	Chancellor's Challenge	25/09/2019	Innovation



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### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Atal Incubation Centre	NMIMS University (shared basis)	01	Diagnostics	01/08/2018

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### 3.4 – Research Publications and Awards

#### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	3
BAF	1
Chemistry	2
Microbiology	1

#### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Arts	13	0
National	Commerce	13	0
National	Science	6	0
International	Science	31	3.2

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#### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Arts	1
Science	7
Commerce	30

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#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Potassium salt of 2-methoxy-4-vinyl phenol and method of preparation. Synthesized antiquorum sensing molecule (Microbiology Dept.)	Filed	201821035553	21/09/2018

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Study of fluorescence analysis in <i>Costus speciosus</i> (j. Loenig) sm.	Dr. Meenakshi Vaidya	In WJPR Volume 8, Issue 5, 2019: 1205-1209. ISSN: 2277-7105	2018	74	Department of Botany, S.V.K.M's Mithibai College (Autonomous), Vile Parle West, Mumbai, 400056, University of Mumbai	Nil
Habitat use by Resident Avifauna During Monsoon at Sewri Mudflats	Dr. Papiya Deb	International Journal of Research and Analytical Reviews, 2018	2018	0	Department of Zoology, Mithibai College, Vile Parle (West), Mumbai 400056	Nil
Growing of amaranth by hydroponic technique	Dr. Bindu Gopalkrishnan	Proceeding Multidisciplinary International conference: a panoramic view	2018	0	Department of Botany, SVKM's Mithibai College, Vile Parle West, Mumbai,	Nil
Evaluation of Anti-oxidant and Antibacterial activity of Pomgranate ( <i>Punica granatum</i> L.) seed extract	Dr. Meghana Talpade	World Journal of Pharmaceutical Research	2018	0	Mithibai College	Nil
Green synthesis of ZnO nan	Pooja Mehta	Journal of Emerging T	2018	0	Mithibai College	Nil

oparticles and its Application in wound healing		echnologies and Innovative Research 2019 6(5): 630-37.				
The enhanced lipid productivity of <i>Chlorella minutissima</i> and <i>Chlorella pyrenoidosa</i> by carbon coupling nitrogen manipulation for biodiesel production	Krutika Desai	Environmental Science and Pollution Research ISSN: 0944-1344	2018	330	Department of Microbiology, SVKM's Mithibai College of Arts, Chauhan Institute of Science Amrutben Jivanlal College of Commerce and Economics, Vile Parle West, Mumbai, Maharashtra, 400056, India	Nil
Design, Synthesis, Opto-Electrochemical and Theoretical Investigation of Novel Indolo[2,3-b]naphtho[2,3-f] quinoxaline Derivatives for n-Type Materials in Organic Electronics	Dr. Mohammed Azam Shaikh	Chemistry Select	2018	9	University of Mumbai	Nil
To study the effect of encoding and relevance of pictures on memory	Ms. Suchitra Roychowdhury	European Journal of Business and Social Sciences (EJBSS) Vol 7 April, Issue- April 2019	2018	0	Mithibai College	Nil

Effect of fungal elicitation on growth and metabolite production in callus	Dr.Meeta Mathur	Int. J. of Life Sciences, Special issue	2018	0	Department of Botany, Mithibai College, Vile Parle (west), Mumbai	Nil
<a href="#">View File</a>						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Study of fluorescence analysis in <i>Costus speciosus</i> (j. Loenig) sm.	Dr. Meenakshi Vaidya	In WJPR Volume 8, Issue 5, 2019: 1205-1209. ISSN: 2277-7105	2018	4	Nil	Department of Botany, S.V.K.M's Mithibai College (Autonomous), Vile Parle West, Mumbai, 400056, University of Mumbai
Habitat use by Resident Avifauna During Monsoon at Sewri Mudflats	Dr. Papiya Deb	International Journal of Research and Analytical Reviews, 2018	2018	2	Nil	Department of Zoology, Mithibai College, Vile Parle (West), Mumbai 400056
Growing of amaranth by hydroponic technique	Dr. Bindu Gopalkrishnan	Proceeding Multidisciplinary International conference: a panoramic view	2018	4	Nil	Department of Botany, SVKM's Mithibai College, Vile Parle West, Mumbai,
Evaluation of Anti-oxidant and Antibacterial activity of	Dr. Meghana Talpade	World Journal of Pharmaceutical Research	2018	Nil	Nil	Mithibai College

Pomgranate (Punica granatum L.) seed extract						
Green synthesis of ZnO nanoparticles and its Application in wound healing	Pooja Mehta	Journal of Emerging Technologies and Innovative Research 2019 6(5): 630-37.	2018	3	Nil	Mithibai College
The enhanced lipid productivity of Chlorella minutissima and Chlorella pyrenoidosa by carbon coupling nitrogen manipulation for biodiesel production	Krutika Desai	Environmental Science and Pollution Research ISSN: 0944-1344	2018	11	330	Department of Microbiology, SVKM's Mithibai College of Arts, Chauhan Institute of Science Amrutben Jivanlal College of Commerce and Economics, Vile Parle West, Mumbai, Maharashtra, 400056, India
Design, Synthesis, Opto-Electrochemical and Theoretical Investigation of Novel Indolo[2,3-b]naphtho[2,3-f] quinoxaline Derivatives for n-Type Materials in Organic Electronics	Dr. Mohammed Azam Shaikh	Chemistry Select	2018	9	Nil	University of Mumbai
Effect	Dr.	Int. J.	2018	8	Nil	

of fungal elicitation on growth and metabolite production in callus	Meeta Mathur	of Life Sciences, Special issue			Department of Botany, Mithibai College, Vile Parle (west), Mumbai
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### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	26	16	Nill	Nill
Attended/Seminars/Workshops	8	4	1	8
Resource persons	1	6	1	1

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### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Krutika Desai Department of Microbiology	Quorum sensing	Charak Pharma	65000

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#### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				

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### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension and Outreach Programs NSS/NCC/Departmental activities/Committees/Festivals	Mithibai College	138	2098

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#### 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Blood Donation Award NSS 476 Units of blood collected	Second highest number of blood unit in western region for 2015-16, awarded in 2018-19	University of Mumbai	476
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Voter Registration and Voter Awareness Scheme	Dept. of Political Science along with Election Commission of Maharashtra	Voter Registration and Voter Awareness, Pledge	1	120
Pulse Polio Immunization Scheme	NSS cell, University of Mumbai	Pulse Polio	4	55
DBT	Department of Biochemistry	AIDS Awareness drive	5	37
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Hygienic Research Institute Pvt Ltd, Hindustan Times, Chatur Ideas, Social Kinnect, Intern Theory, TBXI	01/04/2018	30/06/2018	200

org, The Great Next, IPAC, IIFL, Talent Dekho, Tool Box India Foundation, Pearl Academy, Qctrip, Mithal Agarwal, Lyra Network, Jobacura, Nav Cloth

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kaivalyadham Yoga Institute	31/12/2019	Yoga	102
M/s Goodlife	23/08/2018	Short term course in Financial Markets	64
Maharashtra Chamber of Commerce and Industries (MACCIA)	31/12/2019	Lectures from market experts	305

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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
67098910	67098910

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing



Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Fully	16.11.05.000	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	65083	48027387	2157	1664750	67240	49692137
Reference Books	853	748228	73	152154	926	900382
e-Books	Nill	Nill	1	2692	1	2692
Journals	Nill	Nill	113	209265	113	209265
e-Journals	Nill	Nill	17	Nill	17	Nill
Digital Database	1	35750	1	1138350	2	1174100
CD & Video	412	17550	47	3000	459	20550
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	24952	763570	757	91108	25709	854678
Others(s pecify)	Nill	Nill	4	2084708	4	2084708

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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Sunita Maral	Environmental Studies Special Batch Sem-II	SVKM Student Portal	23/11/2018
Dr Anuya Warty	Semester V Politics Paper VII: PESA	SVKM Student Portal	20/09/2018

Dr Anuya Warty	Semester V Politics Paper V: Michael Sandel	SVKM Student Portal	20/09/2018
Mr. Pankaj V. Kataria	Uploaded notes, problem sheets, PPT and reference links. SYBCOM: Accountancy Financial Management Module 1,2 3, TYBCOM: Financial Accounting Module 1,2,3 and 4, TYBCOM: Direct Indirect Tax Module 1,2,3 and 4	SVKM Student Portal	09/07/2018
Ms. Rati M. Parwani	MSc, TYBSc and SYBSc-Scan notes shared with students	SVKM Student Portal	11/07/2018
Mr. Raju K. Lohot	Semester V Scan notes and PPT shared with student	SVKM Student Portal	27/07/2018
Dr.(Ms.) Nupur Mehrotra	FYBSC- 11 Powerpoint presentations Class notes SYBSc - 8 powerpoint presentations Class notes TYBSc - 22 powerpoint presentations Class notes MSc-Part 1 - 7 powerpoint presentations Class notes 10 Tutorials MSc-Part 2 - 719 powerpoint	SVKM Student Portal	10/08/2018
Mr. Ashish R. Gavande	Posted notes in taught papers of FYBSc, SYBSc, TYBSc	SVKM Student Portal	21/08/2018
Dr. Satish Ingale	FYBSC- 3 and 3 Powerpoint presentations Class notes TYBSc - 2 2 and 4 powerpoint presentations Class notes MSc-Part 2 [P- II Unit- 1 and 2] [P-IV Unit-2] [P-I Unit-1 and 4] powerpoint presentations Class notes Tutorials	SVKM Student Portal	12/09/2018

Dr. Mohd. Azam Md. Akram Shaikh	Notes, Lecture presentations, Videos, Tests and Assignments of SYBSc, TYBSc and MSc-II (Organic Chemistry) classes.	SVKM Student Portal	21/09/2018
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	319	6	319	2	2	63	256	100	64
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>319</b>	<b>6</b>	<b>319</b>	<b>2</b>	<b>2</b>	<b>63</b>	<b>256</b>	<b>100</b>	<b>64</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
80839592	37936217.17	7890118	3202666.96

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and nonteaching staff. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. An external agency has been appointed for housekeeping services. The housekeeping staff works in two shifts for cleaning class-rooms, laboratories, library, staircases, washrooms, passages, staff common room, office, gymkhana, foyer, lifts, college compound, seminar hall, and all the cabins to maintain the cleanliness. Classrooms are equipped with smartboards to ensure the usage of ICT-based innovative pedagogical tools during the teaching-learning process. Additionally, the campus is Wi-Fi enable and student portal (Institutional

Learning management system) is used for administration, tracking, and delivery of educational courses. To facilitate the enrichment of communication skills in the students from vernacular medium, a language laboratory has been set. The college has Laboratory Assistants and Laboratory Attendants to ensure proper upkeep of the various labs including the computer labs. The calibration, repairing, and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. Every year the requirement and list of books, periodicals, journals, magazines, and other library resources are taken from the concerned departments. The finalized list of required books is duly approved and signed by the Principal and procurement completed. A suggestion box is installed inside the reading room to take the user's feedback. Their continuous feedback helps in introducing new ideas regarding library enrichment. The library is automated for ease of access and tracking the usage, issuing and returning of the books. Sports and Games are an integral part of the college and coaches are available for the students. Gymkhana committee ensures the maintenance of the sports equipment. The campus also offers facilities such as Cafeteria, Girls Common Room and Common Hostel for all SVKM institutes. A dispensary with doctor is available in the campus for first aid. There are seminar halls, and auditoria for cultural activities, guest lectures, events, etc.

[https://mithibai.ac.in/2018-2019/M\\_657](https://mithibai.ac.in/2018-2019/M_657)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Staff Wards Students Aided Fund Trust Kapole Baniya Free ship Endowment Prize	64	446368
Financial Support from Other Sources			
a) National	Minority (Jain, Muslim, Christian, Sikh, Parsi Buddhist) SC, ST, OBC, SBC VJNT State Government Open Merit Scholarship Scholarship to Meritorious Students Possessing Mathematics / Physics Rajarshi Chhatrapati Shahu Maharaj Merit Schola	91	434684
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
------------------------	-----------------------	--------------------	-------------------

enhancement scheme		enrolled	
Workshop for Personal and Professional Skills Enhancement through Creative Arts	01/01/2019	35	Lighthouse and Guidance and Care Foundation
Project H.O.P.E	01/07/2018	60	Freelance Clinical Psychologist-Psychology Department
Swashodh	01/07/2018	30	Holistic Training and Development Centre-Psychology Department
Research reading Circle (RRC)	01/07/2018	200	N-HOUSE faculty Psychology department
Mentoring	01/07/2018	4886	Various departments
Attendance Mentors	10/07/2018	3789	Members of attendance committee
Remedial lectures	01/08/2018	408	(Various departments)
Yoga Holistic Wellness	21/06/2018	128	Kaivalyadham
Preplacement	10/08/2018	1400	Professional trainers
Soft Skill	01/07/2018	1567	Professional trainers
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Placement Cell	Nil	1952	Nil	117
2019	Special lecture on Careers in Sociology	Nil	208	Nil	15
2018	Special lecture on Careers in Science	Nil	315	Nil	10
2018	Workshop	26	Nil	Nil	Nil

	for Civil Services Examination				
2019	Career Guidance cum Education fair - Mastermind	Nil	1000	Nil	Nil
2018	Use of competitive books by various students from Library	1015	Nil	161	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Morgan Stanley, Barclays Bank, Deloitte, Touche Tohnatsu Ltd, Great Place To Work, Futures First, LTI (LnT Infotech), Axxela Advisory Services, Citi Group, Vito India, DSV Air Sea Pvt Ltd, Tommy Hilfiger and Calvin Klein, Zomato,	240	117	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	153	B.A.	Programmes under Arts Faculty	SVKM'S SVKM'S Mithibai College Wellingkar Institute, Mumbai School of Economics and public policy, symbosis University, NMIMS SAMSOE, Gokhale Institute Pune, Foreign Universities , MBA s at Various Universities	M.A. Economics, MBA PGDM, MSc Economics, MA English, MA Psychology, Journalism
2019	220	B.Sc.	B.Sc Faculty	Mumbai University, NMIMS, SNDT, higher Education at Foreign Universities, MBA, PGDM at various Universities	M.Sc. of various specializations, MBA/PGDM
2019	445	B.Com	B.Com. Faculty	MBA's at various universities Higher education at Foreign Universities	CA, CS, CFA, MBA, M.Com, PGDM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
GATE	1
CAT	3
GRE	7

TOFEL	111
Any Other	32
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
On 22nd January 2019, Mithibai College celebrated its 57th Annual Day	Collegiate	800
Music Concerts by popular Bollywood duo 'Vishal Shekhar Live' / 'Arjun Kanungo' and Stand-up Comedy shows by Atul Khatri, Sorabh Pant Gaurav Kapoor were the highlights of the fest	Collegiate	3000
To ensure safety security of the visiting students, the working committee of Kshitij underwent a Fire Safety Drill and Fire Demonstration in association with the chief Fire Officer of SVKM. A 7KM Marathon titled - 'A Green Run - India's First Swacc	Collegiate	250
Mithibai College's Inter Collegiate Cultural festival Kshitij and Life Wins Foundation, organised an interactive program for the paediatric cancer patients on 11th September, 2018 from 2:00 pm to 4:00 pm at the Tata Memorial Hospital, Parel	Intercollegiate	120
The Mithibai Kshitij team organized a Free-Health Check-up on 5th September, 2018 in the ground floor foyer area from 10:30 am to 4:00 pm	Collegiate	100
On 24th August, 2018 in Juhu Jagruti Hall, Mithibai College at 2:30 Assistant Police Inspector Mr. Nitin Ashok Kame gave a talk about 'women safety' and 'cyber	Collegiate	120



safety'		
On 23rd August, 2018 Mithibai College's international intercollegiate cultural festival Kshitij celebrated 'Suraksha Bandhan' to express its gratitude towards the real heroes of our city - The Mumbai Police. Students visited different police stations	intercollegiate	70
The Annual Talent Search (dance, drama, music fashion show, literary arts and fine arts) - 7th 11th August, 25th 27th August 2018	Collegiate	700
Livon Bombay Times Fresh Face Season 11 Auditions Conducted in Mithibai College and judged by celebrity judge Rochelle Rao	Collegiate	75
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	BRONZE	Internat ional	1	Nill	Nill	VAASTIN THAKKAR
2018	GOLD	National	1	Nill	Nill	SHREYA SALIAN
2018	GOLD	National	1	Nill	Nill	TEJAS RA JAPUTHRAN
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

I. Mithibai celebrated College Days in the month of December. College Days week set off with Twinning and Chocolate Day, a day where true solidarity was shown with an informal sweet touch. Traditional Day emphasised the rich culture and heritage of our own which was supported by the distribution of roses among students, faculty and non-teaching staff and ended with good time together. II. Student-teacher relationship was rejuvenated by Teacher-student Swap Day where students took up the challenging task to be a teacher in a class that was full of notorious students. III. It was followed by the Fun Fair Day planned and organised by students for the students. It was marked by many games and variety of food. IV. Lastly, the Thanksgiving Day was celebrated to give students the opportunity to thank the teaching and non-teaching staff and to appreciate each

and every individual that played a role in bringing Mithibai College to a level where it stands today. V. On 22nd January 2019, Mithibai College celebrated its 57th Annual Day. The ceremony highlighted the laurels and achievements that Mithibai students brought home. This event showcased talent, endurance, hard work and determination of faculty and students. From a comical skit to a sensational fashion show to a graceful dance performance and a mellifluous musical act, this show was a combination of light, colours and laughter. This event also took to awarding and appreciating students for their hard work and performance. VI. The academic year concluded with the Degree Distribution Ceremony held on 22nd February 2019. Prof (Dr) Vijay Page, Director General, MET Institute of Management graced the ceremony with his presence and wise words. The students graduated with lots of memories and emotions.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Mithibai Alumni Association (MAA) is a registered Body with the Registration No. F-42130 (Mumbai) dated 18th August 2011. MAA provides a platform for the ex-students to re-connect with the college. It serves as a window to revisit their time spent in the college campus and ways in which they can give back to their Alma Mater. Mithibai Alumni Association since its inception has been instrumental in bringing the alumni back to the College in various capacities like speakers, judges, entrepreneurs, counsellors to the present students. Alumni of Mithibai College have excelled in almost every field. They have carved a niche in their fields of interest be it academicians, paramedics, nutritionist, dietitians, scientists, researchers, entrepreneurs, auditors, technologists, environmentalist, theatre, cinema, production, direction, music, dance, choreography etc. Our alumni are also in top positions in industries like pharmacy, healthcare, hospitality, banking, finance etc.

5.4.2 – No. of registered Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

99787

5.4.4 – Meetings/activities organized by Alumni Association :

1. Raas Garba 2. Tree Plantation 3. Awareness lecture organized for the students regarding benefits and importance of joining MAA

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is practised at the departmental levels and in the administrative office. The Principal delegates responsibilities to the four Vice-Principals. As mentioned earlier, the college has various committees of which the Principal is the ex-officio chairperson. The Principal and the members of various committees participate in decision-making, which creates a democratic and participatory environment. The decentralization empowers departments and individual faculty members enabling them to take independent decisions. Several measures provide operational autonomy to the departments. Some of these are: ? Freedom to prepare their respective time-tables for an academic session ? Autonomy to divide/balance the work load among faculty members ? Liberty to upgrade their laboratory facilities within the allocated

budget ? Planning of annual sports activities by the Gymkhana committee ? Freedom to organize educational visits ? Autonomy to carry out research projects and apply for funding for the same

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The current admission policy as well as the process of admission is transparent and stress-free for students as well as the parents. Admission is completely through an on-line process which is well spelled out and the entire process is through SAP. The students are guided to fill in the admission form with all relevant information pertaining to the admission process is provided. The admission process is displayed on college website, the prospectus as well as notices on notice boards to assist students follow largely paper-free procedures. Student volunteers - the YAMI - Young Ambassadors of Mithibai guided by the faculty members also assist and solve queries at the help desk in the admission area. The admission process is done using the SAP software (ERP) with no manual intervention. As per the University of Mumbai guidelines, the merit lists are generated. The admission is thereafter conducted for all courses- UG and PG. The college has always encouraged an admission policy that favours meritorious students irrespective of their economic backgrounds. Being a minority institution, admission to the aided courses follows all reservations as stated by the University though for the self-financed courses the same is not applicable. The admission process is monitored closely by the Admission committee. Since the entire process is based on technology human intervention is almost negligible.</p>
Industry Interaction / Collaboration	<p>IQAC has recommended the formation of a committee to promote Industry Academia Collaboration that lead to signing of an MoU with Kaivalyadham Yoga Institute to popularise yoga among its young students for holistic wellness and with MACCIA. Also,</p>

departments routinely organize educational visits to research institutes and industries to give exposure to our students to the actual working of the same. Biotechnology Department had organized a one day visit to ICAR- Central Institute for Research on Cotton Technology (CIRCOT), Matunga for S.Y.B.Sc. Biotechnology students on 23rd March 2018 as a part of DBT- STAR Programme. Department of Biochemistry organised an educational visit to Kasturba Health Society, Medical Research Centre for SYBSc students on 13th and 14th September 2017. Students of unaided professional courses and commerce faculty are regularly taken on field visits to keep them abreast with the developments in the industries.

Human Resource Management

- Human resources is the most powerful asset that an institution could possess to fit in this competitive environment and to suit the modern entrepreneurial educational environment. The success of any educational institution is believed to rely mainly on the quality of its human resources and its consideration of human resource management as the heart of the educational administration. The following strategies have been adopted by Mithibai College (Autonomous) to strengthen HR Management:
- Faculty recruitment is done as per the UGC guidelines. The focus is on recruiting qualified faculty with excellent academic background.
- Demonstration lectures are conducted before recruitment.
- Administrative staff recruitment is done as per the Government guidelines
- Faculty, non-teaching and student details are maintained through SAP
- The management has appointed faculty as well as non-teaching in lieu of absence of NOCs against vacant posts.
- Advance payment against salary is provided to the newly recruited staff members.
- In order to cater to the need of professional self-financed courses, faculty appointments in these courses is made as per the UGC norms of VI pay Commission

Library, ICT and Physical Infrastructure / Instrumentation

The quality improvement strategies adopted in the Library during 2018-2019: 1. RFID Technology: RFID System was installed in the Library to

enhance the security against intentional/ unintentional theft of library material. It enables to speed up the stock taking work and can identify the off the shelved books. The system integration work was under process. 2. Pro-Quest Central: Mithibai College Library subscribed to Pro-Quest Central database under RUSA Grant, which includes 158928 books, 11143 scholarly journals, 3016 trade journals, 2686 reports, 2112 newspapers, 1297 magazines, 124 conference papers and proceedings and other information sources. It provides access to databases across all major subject areas, including business, health and medical, social science, arts and humanities, education, science and technology, and religion. It also includes thesis and dissertations. The database has been provided with the global access to the users. 3. Furniture restructured: Partial New Arrival Display Shelves were converted into the CD storage Rack, wherein approx. 1200 CDs can be stored. Library Policy: • Library reinstated the policy of "Books on Approval" for procurement purpose. • Policy for the 'Books available to purchase only through Online mode' was framed for the procurement of the books. Also the books not supplied by any of the registered vendor, but available online for purchase were permitted to buy online. • Book borrowing privileges was doubled for both Under Graduate and Post Graduate Students from one to two from two to four respectively for the period of fifteen days.

Research and Development

Mithibai College has an active research environment, that promotes consultancy and collaboration. IQAC has suggested to the management for appointment of a Vice Principal to cater to only Research, Consultancy and Collaboration. The college also has an active Research Committee which meets regularly. Initiatives taken by the committee are: • Collation of information on research. • The college aims to have 100 of its faculty with Ph.D. Keeping the mission in mind, the research committee members encourage and provide guidance to faculty to pursue Ph.D. • Faculty are also encouraged to apply for research grants

from various government and non-government bodies. • The library is well equipped with books, journal and e-resources to support research by staff and students. • Currently 16 students are enrolled for the Ph.D., programme in various subjects. List of UGC approved journals/ SCOPUS indexed SCI/ Thomson Router indexed journal have been collated for the faculty and have also been shared with the faculty members. The committee has provided list of various funding agency to the faculty. • The Research Committee ensures that there is regular and timely dissemination of all relevant information about research opportunities within and outside the institution. For this purpose, the Committee uses the college website, internal mailing system and the notice boards. 9 departments have Research Centres that offer Ph.D. degree. • Department of Biochemistry organized a Conclave on 'Innovations for Sustainable Development' as a DBT Star Activity on 28th February 2019. The conclave had guest lectures by eminent people from the science fields. It was aimed to keep the undergraduate students abreast with the latest innovations and techniques available for sustainable development. • On the suggestions of IQAC and research committee, the departments, especially science departments, have adapted experiential teaching-learning pedagogy. Biochemistry Department organized a Hands- on Training on 'Molecular Biology Techniques' for T.Y.B.Sc. students under DBT- STAR Programs in association with Bay View Research Lab from 15th to 20th September 2018. • Under DBT- STAR scheme departments organize outreach activities to promote science not only at the degree level but also at the school level. • Details of research centres are as follows: Ph.D Research centre Status of approval Biotechnology Approved Botany Approved Chemistry Approved Mathematics Approved Microbiology Approved Zoology Approved Commerce Approved English Approved Physics Approved

Examination and Evaluation

The Institute complies with and rigorously follows the Examination and Evaluation guidelines prescribed by the

University of Mumbai. There is continuous, comprehensive evaluation of students through internal and external examination. A minimum of one internal examination per semester and semester ending examination were conducted. The examination and evaluation process is the backbone of an Autonomous College. The Institution has adapted several key measures to strengthen this area:

- In order to motivate students to be free of rote learning, various modalities of internal evaluation are adopted such as group discussions, research paper reading and comprehension, home assignments and viva voce, etc.
- Technological advancements have been extensively incorporated in examination and evaluation process. This not only streamlines the process but also makes the entire process much faster, with minimum human interference.
- Bar Coding of answer books was adopted to make the entire examination and evaluation process more transparent and bias-free.
- The Centralised Assessment Programme Committee and the Unfair Means Committee are the two committees that augment the working of the Examination Department. Regular meetings are conducted to share information, ideas and suggestions to make the process of examination and evaluation more effective.
- Admit cards were sent to students via email and results were dispatched to their respective email id's.
- Evaluation was carried out through the Centralised Assessment Programme (CAP) as per University guidelines. Confidential reports regarding the quality of question paper and assessment were sought from external Moderators. It was mandatory for paper setters to provide synoptic answers to the CAP to ensure uniformity and fairness in the assessment process.
- Results were declared on time and the SAP software was used in the process of result declaration and maintenance of results repository.
- All result processing was completed in SAP system for all Grant-in-Aid and Self-Financed courses.
- Duplicate grade cards were available on the click of a button.
- Error rate was less than 0.01 percent.
- The college Counsellor was part of the Unfair Means Committee and provided psychological

help. This proved to be beneficial to students.

### Teaching and Learning

Teacher learning process is aimed at imparting holistic education. The role of learning is extremely important in the preparation of adolescents and youth for citizenship in society. Learning is brought about through the teaching process involving a conducive environment wherein the students can interact and learn. In order to provide such a conducive teaching-learning environment:

- Smart classrooms have been conceptualised and are being developed.
- Innovative teaching-learning methodologies are adapted to build the interest of the student in the course.
- Different pedagogical techniques are adopted, depending on the need of the course, such as Flip Classrooms, RBPT, Learning via presentations, Videos, Stock Market Analysis, field trips, industrial visits etc.
- Mithibai is thus fast emerging as a centre for cultivating lateral and innovative thinking. The faculty has thus not only evolved the curricula but also the teaching methodologies to cater to the technologically savvy students and enhance the teaching-learning process. The outlined innovative practices in teaching methodologies, research, extension work and cultural activities ultimately fulfil the broader objectives of positive transformation and meeting the aspirations and expectations of our students. Our college is thus, striving to achieve quality all-round education for students with dedicated contributions from all the stakeholders.

### Curriculum Development

Changes in today's educational society are both rapid and intricate, bringing both significant challenges and new responsibilities to the field of education. Autonomy is one such challenge and responsibility. Mithibai College ventured into Autonomy in 2018-19. Significant and much needed changes were made in the syllabi, with the basic idea to bridge the industry-academia gap.

- Each Course constituted a BOS which included eminent academicians.
- The curriculum designed has been done post mapping it with curricula followed at the best colleges



in the country, as well as on the international arena, in some cases. • The management appointed industry advisor on BOS (in addition to the required number as per Gazette) so as to get suggestions on enriching the syllabi to make it more competent and skilled-based. Inputs from subject experts, industrialists, corporate representatives as well as alumni besides those received from the departmental faculty members was taken into consideration. The college is planning inter-disciplinary and integrated courses which will give students an edge as global employees • B.Com special batch has been initiated to cater to the special needs of students' keen on pursuing Chartered accountancy as a career.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Planning and Development: • The academic calendar for the academic year is displayed on the college website well in advance. • Various committees have been constituted to streamline various academic and administrative activities. • All notices/circulars are displayed on the college website/student portal. • The college uses ICT, to display important notices • Intra-communication between faculty and non-teaching staff is through official email ID's • Social media is also used for communication • The college communicates with the students using a website and student portal (institutional LMS).</p>
<p>Administration</p>	<p>The strength of the institute is using IT for daily administration. The college: • Communicates with its stakeholders using emails and social media • Minutes of meetings and Action taken reports are shared via email • The human resource management is through the HR module of SAP. • The accounts and purchase is managed through SAP</p>
<p>Finance and Accounts</p>	<p>• The ERP developed with SAP is the platform for finance and accounts management. • Salary slips are circulated through emails. • Cash transactions are nil, all transactions are either through cheque, draft or electronic transfer. • Remuneration for</p>

	visiting faculty, guest lectures, honorariums for experts on statutory bodies, moderators, are via electronic transfer or cheque.
Student Admission and Support	<ul style="list-style-type: none"> <li>The college is one of the first educational institutes in the country to use SAP in higher education. The college has 3 modules of SAP for student life cycle (admission, attendance, examination results), Human resource management and for purchase.</li> <li>The admission process is done using the SAP software (ERP). As per the University of Mumbai guidelines, the merit lists are generated. The admission is thereafter conducted in all courses- UG and PG</li> <li>SAP number has been linked to student's attendance and other information at the click of a button.</li> <li>All communication with students is via announcements on the Student's Portal and the college website.</li> </ul>
Examination	The college has been using modern technology for enhancing quality of education and assessment is an integral part of the same. The entire college result is processed using SAP (ERP) and since the last academic session, mammoth task of result processing is being done in-house.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Various Conferences	Nill	382565
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One - Day Workshop	Nill	25/07/2018	25/07/2018	127	Nill

	on PBAS, API, CAS IQAC Mithibai					
2019	FDP on Pedagogy	Nil	01/12/2018	31/03/2019	26	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored Refresher course <sup>9</sup>	8	25/06/2018	30/04/2019	112
UGC sponsored Orientation course	9	25/06/2018	30/04/2019	162
Faculty Development Programme conducted by SBM, NMIMS under RUSA	26	10/12/2018	23/03/2019	104
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
132	16	180	46

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Advance payment against salary to the newly recruited staff members .	• Advance payment against salary to the newly recruited staff members .	• Round the clock security for the safety of students, staff and premises.- Accident insurance

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college policy encourages transparency in all aspects. For the same regular financial audits are conducted. The audit is conducted quarterly as well as for the financial year end by Auditors-Kishore Parikh and Company Chartered accountants. The external audit agencies from Government visit the college as per their convenience.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Non-Government funding agencies	30158301	For meeting the administrative/ salary expenses.
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee constituted by University of Mumbai	No	Nil
Administrative	Yes	Committee constituted by University of Mumbai	Yes	SVKM

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Few departments like Psychology, Biochemistry etc. hold meetings to brief parents of the well-being of their wards.
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#### 6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>• Advance payment against salary to the newly recruited staff members.</li> <li>• Provision of personal e-mail id to every staff member for Intra mail and other communications with University or other statutory bodies Computer and internet facility for non-teaching staff members.</li> <li>• Rs.1,00,000/- Medical Insurance coverage for all staff members including contractual staff and their family members.</li> <li>• Accident insurance of Rs.10,00,000/- for all staff members</li> <li>• Appointment of Unaided staff members as per the aided norms. Salary payment at par with the aided staff as per VI pay recommendations.</li> <li>• 30 fee concession to the wards of the staff members studying in any of the institutions run by the SVKM management.</li> <li>• Felicitates the staff members on completion of their twenty-five years of service with a memento/Gift in recognition of their long association with the college.</li> <li>• Round the clock security for the safety of students, staff, and premises.</li> <li>• Medical services of two doctors working in shifts at the Health Post to attend to all medical emergencies.</li> <li>• Wi-Fi facility for staff and students.</li> <li>• Gymnasium facilities for all the staff members.</li> <li>• Employees Co-operative Credit Society: A registered society formed in 2001-2002 with a strength of 279 members at present. It has been awarded as the Best Employees Co-operative Credit Society (2012-2013), and also an "A" grade for past five consecutive years by the Audit committee - provides various types of financial assistance to its needy members. Profit is shared in the form of dividends with its members approx. of 13 from the past 5 years.</li> <li>• Encourages the Non-teaching staff to pursue higher studies to participate in intercollegiate programs/festivals / sports /workshops and training courses held at various colleges/universities for Library Science work-shops, laboratory techniques courses.</li> <li>• Special training sessions conducted for Non-teaching staff in Hardware techniques.</li> <li>• Regular training sessions for the office staff in SAP modules organized by the Central IT staff.</li> </ul>
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#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Autonomous status
- Grants from RUSA-2, Component 8
- Grants from DST-FIST
- Grant of DBT-Star College Scheme
- Best College award
- Establishment of Entrepreneurship cell and skill hub
- B.Com (Special batch)
- Recognition of Biotechnology Research center

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One - Day Workshop on PBAS, API, CAS - IQAC Mithibai	26/07/2019	26/07/2018	26/07/2018	127
2018	Regular meeting of Internal Quality Assurance Cell (IQAC)	20/06/2018	20/06/2018	20/06/2018	15
2018	Regular meeting of Internal Quality Assurance Cell (IQAC)	23/06/2018	23/06/2018	23/06/2018	15
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	21/09/2018	21/09/2018	21/09/2019	15
2018	Regular meeting of Internal Quality Assurance Cell (IQAC)	20/10/2018	20/10/2018	20/10/2018	15
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	07/01/2019	07/01/2019	07/01/2019	26
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	23/03/2019	23/03/2019	23/03/2019	15

	Assurance Cell (IQAC)				
2018	CAS cases for 11 teachers' due on May and August were verified and submitted online to the University	23/06/2018	23/06/2018	23/06/2018	11
2018	Timely submission of AQAR to NAAC	29/12/2018	29/12/2018	29/12/2018	7019
2019	Academic and Administrative audit	13/02/2019	13/02/2019	13/02/2019	7019
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk on Conquering with Positivity by Dr. Madhuvanti Date, U.P.G. College	08/03/2019	08/03/2019	101	30
Screening of short films on sexual harassment	31/12/2019	31/12/2019	88	19

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Percentage of power requirement of the College met by the renewable energy sources The college has made conscious efforts for environmental protection. The college is making efforts to reduce the ecological footprint in the following manner: • All lights in the college are LED's • Air-conditioners are run at 24 degrees Celsius • Library has automatic cut-off's, which switches off the AC's depending on the number of students in the library. • Water Harvesting has been facilitated</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	9

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	23/06/2018	1	Paper bags distribution	use of plastic bags	50
2018	Nil	1	27/06/2018	1	Swachh Bharat Abhiyaan	Waste generation resulting problems	70
2018	Nil	1	12/08/2018	1	Pulse Polio and MR Immunization Camp	Health problems due to lack of immunity	93
2018	1	Nil	16/08/2018	1	Operation Tricolour	Insensitive irresponsible behaviour	112
2018	Nil	1	14/09/2018	1	Joy of giving	Helpless under privileged disaster affected people	150
2018	1	Nil	15/09/2018	1	International coastal clean-up day- Juhu Beach Cleaning	Pollution of coast due to dumping of solid waste	100
2018	Nil	1	01/12/2018	1	AIDS awareness	Lack of awareness support to HIV patient	65
2018	Nil	1	12/12/2018	1	Blood Donation	Inadequate blood supply	300

2019	1	Nil	23/01/2019	1	DBT Outreach Activities	Lack of outreach to community	255
2019	1	Nil	24/01/2019	1	NGO Bazar	Lack of support to artisans micro enterprises	80
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Information Manual for students services	18/06/2018	The manual is a one stop solution for all services required by the student. It provides information to cater to needs of students such as railway concession, duplicate mark sheet, transcript, Bonafide certificate etc., along with the proforma for applying for the same as well as the process for obtaining the same. <a href="https://mithibai.ac.in/Common/Uploads/ContentTemplate/1025_Download_Final20Information20Manual20for20student20services.pdf">https://mithibai.ac.in/Common/Uploads/ContentTemplate/1025_Download_Final20Information20Manual20for20student20services.pdf</a>
Examination Guidelines	18/06/2018	The college was granted autonomous status in the academic year 2018-19. To apprise students of the change from affiliation system to autonomous one, the guidelines were published on the college website. <a href="https://www.mithibai.ac.in/Common/Uploads/HomeTemplate/WNDoc_degree20prospectus20for20website.pdf">https://www.mithibai.ac.in/Common/Uploads/HomeTemplate/WNDoc_degree20prospectus20for20website.pdf</a>

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Constitution Day	26/11/2018	Nil	167
Voters Registration	20/07/2018	Nil	125
Joy Of giving	14/09/2018	Nil	150
National Flag	16/08/2018	Nil	75



Collection post national days			
Beach Cleaning	18/09/2018	Nil	100
NGO Bazar	24/01/2019	Nil	80
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- LED lights in campus
- Air conditioners run at 24 degrees Celsius
- Paperless, digital communication
- Use of green practices in the laboratories
- Switching off electric equipment when not in use

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Title of the practice: Nurturing of entrepreneurial talent by the Entrepreneurship Development Goal: To motivate and facilitate students to be 'Entrepreneurs' enabling them to contribute to the economic growth and development of the nation. The Context: India is currently one of the few countries rich in human resources as the number of youths who would be seeking employment in the next 5 years will cross 70 million. Thus, the emphasis is on nurturing students to be employers rather than employees. Centre and Skill Hub. The Practice: With the establishment of the Mithibai Entrepreneurship Cell in 2017, the college ventured into creating entrepreneurship awareness among the students. Under the RUSA-2 grant, the Prime Minister of the country virtually launched the Entrepreneurship Development Centre and Skill Hub. The centre has created a conducive environment to create awareness among students about entrepreneurship, through orientation sessions, motivational sessions and talks by the experts from relevant fields. Not only students but faculty members also have benefitted from the above-mentioned activities and faculty members are now mentoring students in developing their own business ideas. Through the activities such as 'Elevator pitch' students were trained to pitch their ideas within 3-5 minutes and 'Mixer sessions' in which students of different faculties interacted with each other and developed interdisciplinary ideas together, with varied skill sets. Under these programs, interested students/learners of the college who have entrepreneurial ambition are nurtured, mentored and guided to venture into Entrepreneurship. Students with prospective business ideas are encouraged and supported with inputs for participating in various B-Plan competitions and E-summits. Further, the centre has been instrumental in developing a platform for networking and team building among student entrepreneurs, which has helped them to take their partnerships into initial viable start-ups. Evidence of success: The efforts by this centre has led to budding entrepreneurs who are transforming their business ideas into viable ventures. One of the students Mr. Sanyam Jain, while studying in S.Y.B.Com started a venture 'QC Trip LLP', which is a subscription model based discounted travel facility start up. This start-up was recognised by the Department for promotion of Industry and internal trade, Ministry of Commerce and Industry, Government of India, in 2019. The notion that entrepreneurs can be only from commerce faculty was squashed by Ms. Madiha Shaikh, a M.Sc.-Biotechnology student, whose venture 'Diagnostics Inc' was adjudged the best business idea at the Chancellors challenge, a B-Plan competition by NMIMS university for all institutes under the SVKM Trust. She has been awarded with a financial grant of Rs. 5 lakhs and is associated with the Atal Incubation Centre. Problems encountered and resources required: Encouraging students to participating in this programme and skill enhancement is challenging as the students are keen in pursuing professional courses and further academic development. Further, in many cases the students are oriented by family members to look for employment rather than venture into entrepreneurship at this young

age. Title of the practice: Enriching Curriculum via mapping and bench-marking institutes Goal: At Mithibai College, the prime mission is innovation in higher education leading to opportunities. To help develop global employees and employers, the college has undergone curriculum enrichment in a very professional manner. The Context: Mithibai College has always been in the forefront in curriculum development. Introduction of Flexi Syllabus and Open Unit are the innovative initiatives taken up by the college. On attaining autonomous status, the college was entitled to follow a curriculum that takes into consideration the needs and interests of its major stakeholders-the students. As our students are meritorious and have the potential to make a mark for themselves not only in the country but across the globe, the college has put in a systematic and professional approach towards redesigning its curriculum. Views of all the stakeholders viz. Industry, students, Alumni and faculty was taken into account for the same. Subject experts from other Universities and world-renowned researchers are members of the different syllabus committees. Protocol was defined with checkpoints to ensure scientific framing of the syllabi. The syllabi were designed with the objective of enhancing employability. The Honors program was introduced. The Practice: Mithibai College has state of the art infrastructure with extensive use of ICT in the teaching-learning process. The teaching-learning process is based on experiential learning. Hence, the designing of the curriculum laid emphasis on use of innovative pedagogical tools. The curriculum was designed in a very professional manner wherein the following steps were followed: 1) Lacunae, if any, in the curriculum were listed 2) For every course/ program, the Universities excelling in the concerned field were bench marked and their curricula were critically studied. 3) Mapping was done to preview the curricula being followed at these bench-marked national and international universities. 4) Contribution of the academic and industry experts appointed by the Management in the professional programs offered by the college, helped bridge the industry-academia gap. 5) Renowned academicians and industry experts like Prof. Dr. Rajshankaran Pillai, Ex-Chairman UGC, interacted with faculty members to enlighten them on the design of curriculum. Further, sessions were conducted to evolve the evaluation system under Blooms and Anderson taxonomy. Thus, the curricula were enriched through several brain-storming sessions held with experts nominated and members of the Boards of studies (constituted as per Gazette 2018). To deliver the revised curricula, the faculty too needed to be trained and so faculty development program on use of pedagogical tools was also conducted. Evidence of success: The incorporation of new trends in the curriculum is very well taken by the students. The experts nominated as well as members of Board of studies were much in appreciation of the new curriculum. The students are being trained to sharpen their analytical skills as well as nurture creative thinking. In the first year itself of the implementation of revised curriculum, the feedback received on the incorporated changes was encouraging. Problems encountered and resources required: The inclusion of recent trends involved the training of the trainer. Initially, there was reluctance from a few faculty members towards incorporation of new pedagogical tools and the input expected to deliver the upgraded curricula. However, the same was surpassed in due course with counselling and motivation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://mithibai.ac.in/Common/Uploads/TabbedContentTemplate/4650\\_Download\\_7.2.2.pdf](http://mithibai.ac.in/Common/Uploads/TabbedContentTemplate/4650_Download_7.2.2.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has been able to implement a curriculum with not only upgraded content, but also the teaching-learning process that has been strengthened by incorporating innovative pedagogical tools. Further, state-of-the-art institutional infrastructure along with committed faculty have fostered a better educational environment. Evaluation that helps honing of analytical reasoning and lateral thinking has also led to encouragement of innovation and research. This has facilitated holistic development of students making them ready for global employment. Thus, the college is providing a platform to the students to actualize their talents and encourage them to transform their passion into profession. Training is imparted to students in entrepreneurial skills for enhancing employability. One of the strengths of the college is its vibrant cultural team participating in and winning intercollegiate events and competitions held across the city. Sensitivity towards the immediate environment and the society at large is inculcated in students through various Institutional Social Responsibility activities as well as the college festival and departmental activities.

Provide the weblink of the institution

[https://www.google.co.in/search?sxsrf=ALeKk00ap7unIR5uO4-7ZefmvLNMxGyw1A%3A1602753113289&source=hp&ei=WRKIX8LrDtGb4-EP9YG\\_wAw&q=mithibai.ac.in&oq=mithibai.ac.in&gs\\_lcp=CgZwc3ktYWlQAzIICC4OyOMOkwIyAggAMgIIADICCAAyAggAOgcIIxDqAhAnOgQIIxAnOgQILhAnOgsIAB](https://www.google.co.in/search?sxsrf=ALeKk00ap7unIR5uO4-7ZefmvLNMxGyw1A%3A1602753113289&source=hp&ei=WRKIX8LrDtGb4-EP9YG_wAw&q=mithibai.ac.in&oq=mithibai.ac.in&gs_lcp=CgZwc3ktYWlQAzIICC4OyOMOkwIyAggAMgIIADICCAAyAggAOgcIIxDqAhAnOgQIIxAnOgQILhAnOgsIAB)

### **8.Future Plans of Actions for Next Academic Year**

- To strengthen examination and evaluation with use of ICT and minimise human intervention
- Focus on Research for Under-graduate and Post-graduate students
- Skills enhancement programmes for students participating at the University/ District/ State/ National levels competitions
- Bridging the gap between industry-academia interface through various add-on certificate programmes
- Enhancing placements especially at the post-graduate level
- Organise national level conferences ,workshops and seminars
- Encourage and promote entrepreneurship and international linkages