



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016 to December 2023)**  
Granted under RUSA for Enhancing Quality & Excellence in select Autonomous Colleges  
Granted under FIST-DST & Star College Scheme of DBT, Government of India  
Best College (2016-17), University of Mumbai

**MINUTES OF MEETING OF 12<sup>TH</sup> ACADEMIC COUNCIL  
HELD ON SATURDAY, 25<sup>TH</sup> SEPTEMBER 2021  
AT 11.00 AM ON MS TEAMS**

Meeting of 12<sup>th</sup> Academic Council (AC) of SVKM'S Mithibai College (Autonomous) was held on Saturday, 25<sup>th</sup> September 2021 at 11.00 a.m. on MS Team online platform.

**Attendance:**

<b>Principal (Chairman)</b>	Dr. Krutika B. Desai (I/c Principal)
<b>Member Secretary</b>	Dr. Nupur Mehrotra
<b>University nominees:</b>	--
<b>Expert/academicians:</b>	Dr. Abhay Pethe Dr. Smita Mahale Mr. Sudhir Soni Mr. Ashish Apte Dr. Bala Krishnamoorthy
<b>Heads of the Departments:</b>	
<b>Arts Faculty:</b>	
Psychology	Ms. Suchitra Roychowdhury
Sociology	Ms. Nilima Raval
Economics	Mr. Manish Gogari
Foreign Languages	Dr. Vidya Premkumar
Philosophy	Dr. Dipesh Upadhyay
Political Science	Dr. Mahesh Bhagwat
Mass Media	Dr. Zinat Aboli
Indian Languages	Dr. Dashrath Patel (Gujarati)
<b>Science Faculty:</b>	
Physics	Mr. Pravin More
Chemistry	Mr. Sajid Mansoori
Botany	Dr. Shailaja Nair
Zoology	Dr. Meghana Talpade
Microbiology	Dr. Geeta Narayan
Mathematics	Ms. Shilpa Mehta
Statistics	Mr. Amrit Rajwadkar
Biochemistry	Dr. Nupur Mehrotra



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Biotechnology	Dr. Jayaprada Rao C.
Computer Science	Ms. Neelam Jain
<b>Commerce Faculty:</b>	
Accountancy	Dr. Bharat Patel
Management	Ms. Shabana Khan
Commerce	Dr. Shatrughna Patil
Finance	Mr. Mandar Thakur
<b>Teacher-Member:</b>	
	Dr. Anjali Patkar
	Dr. Meenakshi Vaidya
	Ms. Shilpa Mehta
	Ms. Swati Rawalgaonkar
<b>Special Invitees</b>	
	Ms. Alka Shukla (CoE)
	CA Mr. Vijay Satra

In-Charge Principal Dr. Krutika B. Desai presided over the meeting.

Member Secretary-AC Dr. Nupur Mehrotra sought permission for recording proceedings of the meeting.

Leave of absence was granted to Dr. Bala Krishnamoorthy.

### AGENDA

Item No.	Particulars
1	<b>Welcome to the Members by the Chairman:</b> The new Academic Council is constituted for a term of three years (2021-2024). Three experts nominated by Management are Dr. Abhay Pethe, Dr. Smita Mahale and Dr. Dr. Bala Krishnamoorthy. Leave of absence was granted to Dr. Bala Krishnamoorthy. Members Secretary-AC-Dr. Nupur Mehrotra introduced new expert-members . The house welcomed the experts.
2	<b>Minutes of the last meeting held on 15/05/2021:</b> The minutes of the 11 <sup>th</sup> AC meeting were circulated for approval. There being no suggestion/ correction in it, RESOLVED that the minutes be unanimously passed.
3.	<b>New Programs/ Courses:</b>
i)	Department of Psychology- Short-term certificate courses (i) CONNECT- a peer-mentoring program/ remedial program



	<p>(ii) Psychological First Aid <b>Suggestions to be incorporated-</b> Duration of the course, detailed syllabus, credits, as well as evaluation pattern be mentioned in the proposal.</p> <p>The proposal is to be reworked as per the suggestions and to be resubmitted in the next AC meeting.</p>
4.	<p><b>To consider the recommendations on syllabus made by the Board of Studies (BoS) in the Faculty of Arts, Science and Commerce forwarded through the respective Vice Principal, to be implemented from the academic year 2022-23 onwards:</b></p>
	<p><b>i) S.Y.B.Sc.-Biotechnology - Semester III and IV</b> <b>Suggestions to be incorporated-</b> Evaluation details for both ICA as well as term end examination need to be modified as recommended in earlier AC meetings, in consultation with the Vice Principal and to be included in the syllabus. The Evaluation pattern presented in the syllabus reflects all questions as short notes and needs to be modified to develop analytical and problem-solving skills, amongst the students.</p> <p><b>ii) S.Y.B.Sc.-Botany - Semester-III &amp; IV</b> <b>Suggestions to be incorporated-</b></p> <ol style="list-style-type: none"><li>The Course outcomes (CO's) of the courses to be modified to cover all learning levels as per Blooms-Anderson's Taxonomy.</li><li>Also, the evaluation pattern to be modified to include questions of maximum of 8 marks, as recommended in earlier AC meetings.</li></ol> <p><b>iii) S.Y.B.Sc. Chemistry - Semester-III and IV</b> <b>Syllabus approved</b></p> <p><b>iv) S.Y.B.Sc.-Computer Science - Semester III and IV</b> <b>Syllabus approved</b></p> <p><b>v) S.Y.B.Sc.-Microbiology - Semester-III &amp; IV</b> <b>Syllabus approved</b></p> <p><b>vi) S.Y.B.Sc.-Physics -Semester-III &amp; IV</b> <b>Suggestions to be incorporated-</b> The evaluation pattern to be modified to include questions of maximum 8 marks, as recommended in earlier AC meetings,</p>



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**vii) S.Y.B.Sc.-Zoology - Semester-III & IV**

**Suggestions to be incorporated-**

- The CO's of the courses to be modified to cover all learning levels as per Blooms-Anderson's Taxonomy.
- Also, the evaluation pattern to be modified to include questions of maximum 8 marks, as recommended in earlier AC meetings.

**viii) M.Sc.-Biotechnology - Semester III and IV**

**Suggestions to be incorporated-**

Evaluation details for both ICA as well as term-end examination need to be modified as recommended in earlier AC meetings, in consultation with the Vice Principal and be included in the syllabus. The Evaluation pattern presented in the syllabus reflects all questions as short notes and needs to be modified to develop analytical and problem-solving skills, amongst the students.

**ix) M. Sc. Analytical Chemistry - Semester III and IV**

**Syllabus approved**

**x) M. Sc. General Chemistry -Semester III and IV**

**Syllabus approved**

**xi) M. Sc. Organic Chemistry -Semester III and IV**

**Syllabus approved**

**xii) Ph. D. -Chemistry course work (three courses)**

Chemistry- Ph.D. course work to be reworked/resubmitted in next AC meeting

**xiii) M.A.- Psychology -Sem III and IV**

**Suggestions to be incorporated-**

- Books to be segregated as textbooks and reference books.
- Syllabus be formatted as per college guidelines

**xiv) S.Y.B.Sc.-Statistics- Sem III and IV**

**Syllabus approved**

The suggestions of the academic council members were to be incorporated in the syllabus for S.Y.B.Sc. -Biotechnology, Botany, Zoology, and M.A. Psychology and the same to be approved by circulation.

For all PG programs, the experts recommended-

- efforts be made to include contents covered in the UGC- JRF, ICMR, CSIR, lectureship and other competitive examinations.



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	<p>b) the college should have collaborations and tie up's with industry for internship /research projects/ placement at the department level as well as the institutional level</p> <p>RESOLVED and unanimously approved, as recommended by the respective Board of Studies (BoS), the syllabus to be implemented from the academic year 2022-2023, for S.Y.B.Sc.-Chemistry, Computer Science, Microbiology, Physics, Statistics, M.Sc.-Biotechnology and M.Sc.-General Chemistry, Organic Chemistry and Analytical Chemistry, subject to incorporation of suggestion received from the esteemed members as mentioned above.</p> <p>RESOLVED and unanimously approved, after incorporation of suggestions of experts at AC (approved via circulation), the syllabus to be implemented from the academic year 2022-2023, for S.Y.B.Sc. -Biotechnology, Zoology, and M.A. Psychology</p> <p>Chemistry- Ph.D. coursework to be reworked/resubmitted in next AC meeting.</p>
<b>5</b>	<b>To consider the recommendations on Examination and Evaluation made by the Board of Studies in the Faculty of Arts, Science and Commerce forwarded through the Respective Vice Principal:</b>
<b>a)</b>	<p>RESOLVED and unanimously approved, as recommended by the respective Board of Studies (BoS), the list of examiner and moderator (academic year 2021-22 onwards),</p> <ul style="list-style-type: none"> <li>i) Biochemistry</li> <li>ii) Biotechnology</li> <li>iii) Botany</li> <li>iv) Chemistry`</li> <li>v) Microbiology</li> <li>vi) Physics</li> <li>vii) Zoology</li> <li>viii) Accountancy</li> <li>ix) Psychology</li> <li>x) Psychology</li> </ul>
<b>b)</b>	<b>Conduct of Practical Examination (academic year 2021-22):</b>
	<p>RESOLVED and unanimously approved, as recommended by the respective Board of Studies (BoS), the conduct of practical examination for (first term of 2021-22), for-</p> <ul style="list-style-type: none"> <li>i) Biochemistry</li> <li>ii) Biotechnology</li> </ul>



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6	<b>To consider the recommendations on Program outcomes (PO's) Program Specific outcomes (PSO's) and Course outcomes (CO's) of Programs made by the Board of Studies in the Faculty of Science forwarded through the Respective Vice Principals:</b>
i)	<b>CO's for F.Y.B. Sc- Zoology</b> <b>Suggestions to be incorporated-</b> The CO's of the F.Y.B.Sc.-courses to be modified to cover all learning levels as per Blooms-Anderson's Taxonomy. The suggestions of the academic council members be incorporated and the same be approved by circulation  RESOLVED and unanimously approved, after incorporation of suggestions of experts at AC (approved via circulation), the CO's for F.Y.B. Sc- Zoology
ii)	<b>Programme Specific Outcomes (PSO) and CO's for undergraduate program- Botany</b> <b>Suggestions to be incorporated-</b> The PSO's and CO's of the F.Y.B.Sc.-courses to be modified to cover all learning levels as per Blooms-Anderson's Taxonomy.  The suggestions of the academic council members be incorporated and the same be approved by circulation RESOLVED and unanimously approved, after incorporation of suggestions of experts at AC (approved via circulation), the PSO's and CO's for F.Y.B. Sc- Botany
iii)	<b>Program Outcomes (PO's) for Science degree programs</b> RESOLVED and unanimously approved, the PO's for Science degree programs as presented by the respective Vice Principal- Dr. Meenakshi Vaidya
7	<b>Course Code ratification (Academic year 2021-22):</b>
i)	RESOLVED and unanimously approved, the ratification of course codes for second term 2020-21 as presented by the respective Vice Principals for i) Science faculty, all programs ii) Commerce faculty, all programs
8.	<b>Change in progression rules for students admitted to first year undergraduate and post graduate degree programs, with effect from 2021-22 and 2022-23:</b> <b>Suggestions</b> The expert members suggested that the information for change in progression rules be informed to all students before students seek admission at the college. The



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	information to be incorporated in college prospectus as well as the web site. Teachers should acquaint themselves well on all aspects of examination and progression rule and keep the student abreast with the same. Post deliberations, the house was of the view that instead of changes in the progression rules over two years the rules be well informed to all stake holders and changed from 3 ATKT to zero ATKT, effective from the academic year 2022-23.
9.	<b>Any Other matter:</b> RESOLVED and unanimously approved, the ratification of course codes for second term 2020-21 as presented by the respective Vice Principals for i) Arts faculty, all programs
	RESOLVED and unanimously approved, as recommended by the respective Board of Studies (BoS), the List of examiner and moderator (academic year 2021-22 onwards), ii) Foundation Course iii) Philosophy iv) Gujarati v) English

Member Secretary Dr. Mehrotra informed that-

- The draft minutes for the current Academic Council meeting will be circulated by 4<sup>th</sup> October 2021 and requested all members to approve/ suggest changes by 9<sup>th</sup> October 2021, by circulation.
- All BoS meetings to be held by 2<sup>nd</sup> week of January 2022, with agenda being sent atleast 15 days in advance.
- The minutes of all BoS minutes to be sent to respective faculty Vice Principals.
- Since next AC meeting being scheduled on 26<sup>th</sup> February 2022, all need to take care to send full agenda in required format, meeting the deadline and the same will be dispatched by 10<sup>th</sup> of February 2022.
- For presentation at the Academic Council the presentations should highlight the changes incorporated PPT, giving hyperlinks of syllabus.

The meeting concluded with vote of thanks to the Chair and National Anthem thereafter.

  
**Dr. Nupur Mehrotra**  
Member Secretary,  
Academic Council

  
**Dr. Krutika B. Desai**  
In-Charge Principal,  
Chairman, Academic Council

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