

MINUTES OF THE FIRST MEETING OF THE GOVERNING BODY HELD ON WEDNESDAY, 1ST AUGUST, 2018 AT 11.30 AM IN THE CONFERENCE ROOM, GROUND FLOOR

Members Present

	CHAIRMAN
1.	Shri. Amrish Patel, President, SVKM
	MEMBERS:
2.	Shri Shalin Divatia, Hon'ble Jt. Secretary, SVKM
3.	Shri Asoke Basak, CEO, SVKM
4.	Dr. M.N. Welling, Advisor to President, SVKM & to Chancellor, NMIMS
5.	Mr. Deepak Ghaisas, Chairman, Gencoval Strategic Services Pvt. Ltd.
6.	Dr.(Mrs.) Nupur Mehrotra, Vice-Principal, Unaided Courses
7.	Smt. Nilima Desai, Associate Professor, Department of Chemistry
	University Nominee:
8.	Dr. Ancy Jose, Principal, Nagindas Khandwala College
	Ex-Officio:
9.	Dr. Rajpal Shripat Hande, Principal
	Special Invitee:
10.	Ms. Sonali Chatterjee, HOD-Business Economics
11.	Dr. Mahesh Bhagwat, HOD-Department of Political Science
12.	Mr. M.R. Jain, HOD-Department of Accountancy

Note: The details of nominees of UGC and the State Government at the Governing Body are yet to be received.

The meeting was chaired by Chairperson- Governing Body Mithibai College (Autonomous) Shri Amrish Patel, President Shri Vile Parle Kelavani Mandal.

Agenda Sr. No.	Agenda	Remarks
1	Welcome & Introductory remarks by the Chairman	Ex-Officio- Principal Dr. Rajpal Shripat Hande, introduced the members and offered a floral welcome to the Chair and other members.
2	Leave of absence	All were present.

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3	Four Experts to be nominated on Academic Council by the Governing Body	The Ex-Officio read a brief profile of the five experts - Dr. Ramkrishna Hosur Dr. Aparna Khanna Mr. Sudhir Soni Mr. Ashu Suyash and Mr. Ashish Apte as regular member The house approved the nominations.
4	Principal's review of the activities & major events	The Principal presented a report on the activities & achievements of the college.
5	Considering the Minutes of Academic Council Meeting for approving the decisions therein	A detailed discussion ensued as the house considered the minutes of the Academic Council meeting.
		<ul style="list-style-type: none"> • After a brief discussion it was resolved that the syllabi of PG courses to be continued as per University syllabi for this year, work on revisions this year and implement the changes next year.
		<ul style="list-style-type: none"> • Principal Dr. Rajpal Shripat Hande, highlighted the salient features of the curriculum developed to be implemented under autonomous status– <ol style="list-style-type: none"> a) A special batch under the B.Com program has been introduced from academic year, 2018-19. The syllabus for this batch has been benchmarked against the IPCC syllabus, for the benefit of students preparing for CA examinations. This course is offered to students on basis of merit. This would be renamed B.Com-Honours, as per UGC guidelines, from next academic session, as per demand of students. b) The BOS of all departments have representation from industry and NMIMS University. The revised syllabi were benchmarked with the syllabi of NMIMS University, Delhi University, Madras University and other such prominent universities offering the courses. c) There has been 70-80% upgradation in syllabi of most courses in comparison to the University of Mumbai syllabi.
		On the issue of the subject nomenclature, Shri Asoke Basak clarified that as per Gazette of India, Feb18 (10.3), nomenclature change within UGC listed courses is permitted, hence the University is not expected to raise objections.

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		The Principal informed the house about the plan to create a consortium of Autonomous colleges to discuss the issues faced by autonomous colleges, as suggested by Dr. Ancy Jose.
		The Chair Shri. Amrish Patel highlighted the importance of a robust and an unbiased examination system as a cornerstone of a good institution. He further expressed that the institute should work towards making examination as one of our USPs.
		It was resolved that a committee is to be formed with Dr. M.N. Welling as the convenor, along-with the Principal Dr. Rajpal Shripat Hande, Mr. Ashish Apte, Ms Alka Shukla , Dr. Alka Kanetkar , Dr. Nupur Mehrotra and Dr. Krutika Desai to look into the modalities of examination and evaluation system as well as progression of students.
		Mr. Deepak Ghaisas emphasised on focusing on two aspects while revising the syllabi –a) student's current aspirations and (b) vision of future trends. The same will lead to making the students more employable on completion of the program.
		Responding to the above concern, Shri Shalin Divatia briefed the house about the vision of the President, Shri. Amrish Patel. The SVKM's philosophy is to enhance students employability and make them ready for future challenges, keeping in mind that most of our students come from the middle income group and hence we strive to provide them quality education within their means. He further stated that the syllabi were revised on the basis of two aspects - curriculum and delivery. The curriculum have been currently detailed for the 1st three semesters, where care has been taken to map it with the current requirements for professional courses. The plan for the next 3 semester is to add newer courses like business analytics, research projects etc. On the delivery front, he mentioned, visiting faculty from the industry would be invited for real time experiential learning, and simultaneously carry out the process of upgradation of the pedagogy used by the teachers currently.
		Mr. Deepak Ghaisas expressed his concern that the Indian education system is more exam oriented and less knowledge oriented. To change this is the need of the hour and that the focus should be on evaluation through open book exams.

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		<p>Dr.(Mrs.) Nupur Mehrotra informed the house that courses like Data Analytics and Research Methodology, both in theory and practical, have been incorporated in Unaided courses. Under this, the students will submit reports of their internship in the 5th semester and a research dissertation in the 6th Semester. These reports will be part of their evaluation. Finance related courses like BAF, BFM and BBI have been mapped with CFA –Level-1, apart from CA, CS and NCFM with the objective of preparing students for careers in Finance.</p>
		<p>Principal highlighted the suggestions made by the experts on the Academic Council, regarding the conduct of continuous evaluation for courses with practicals, instead of conducting only a term end examination. He also brought to the notice of the house that the practicals in the revised curriculum were based on the theory covered in that term.</p>
		<p>After an exhaustive discussion on the weightage ratio for internal and external evaluation, it was resolved that the committee constituted for examination and evaluation will decide the evaluation pattern for the Unaided courses where currently the proposed pattern was 60:40 (externals to internals).</p>
		<p>Principal introduced the new 5 year Integrated programs to be implemented from next academic session. The proposed programs are (a) Integrated M.Sc- Basic Sciences and (b) Integrated M.Sc- Applied Statistics. The objective of the proposed programs is to prepare students to become global professionals. The names of the committee members is attached as an Annexure.</p>
		<p>Principal suggested that the college adopt the University norms as per UGC guidelines for PhD programs. Dr. M.N. Welling suggested that modification should be made before adoption in order to customise the same for the college. It was resolved that the modifications will be presented for approval at the next meeting of the Academic Council.</p>
		<p>The decisions of the Academic Council meeting were approved, subject to modifications wherever required.</p>
6	<p>Considering the Minutes of Finance Committee Meeting for approving the decisions therein</p>	<p>A detailed discussion followed on the issue of increasing deficit in the college budget, year after year. The Principal informed that the Finance Committee recommended, the formation of a fee revision committee. This committee would formulate the structure of revised fees for the next academic session. The chair suggested that in future, this committee may include a retired judge. The Finance committee also recommended the appointment of a</p>

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		Finance and Accounts Officer for Mithibai College-Autonomous.
		The recommendations of the Finance Committee were approved.
7	Any other item with the permission of Chair	As there were no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

MINUTES OF THE 2ND MEETING OF THE GOVERNING BODY HELD ON FRIDAY, 12TH OCTOBER, 2018 AT 3.00 PM IN THE CONFERENCE ROOM, GROUND FLOOR

Members Present:

	Chairman:
1	Shri Amrish Patel, President, SVKM
	Member:
2	Shri Shalin Divatia, Hon. Jt. Secretary, SVKM
3	Shri Asoke Basak, CEO, SVKM
4	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
5	Mr. Deepak Ghaisas, Chairman, Gencoval Strategic Services Pvt. Ltd.
6	Dr.(Mrs.) Nupur Mehrotra, Vice-Principal, Unaided Courses
7	Smt. Nilima Desai, Associate Professor, Department of Chemistry
	University Nominee:
8	Dr. Ancy Jose, Principal, Nagindas Khandwala College
	Ex-Officio:
9	Dr. Rajpal Shripat Hande, Principal
	Special Invitee:
10	Ms. Sonali Chatterjee, HoD-Business Economics
11	Dr. Mahesh Bhagwat, HoD-Political Science
12	Shri M.R. Jain, HoD-Accountancy

Note: The name of the nominee of the State Government at the Governing Body was yet to be received.

The meeting was chaired by the Chairman of the Governing Body of Mithibai College (Autonomous) Shri Amrish Patel, President, Shri Vile Parle Kelavani Mandal.

The Agenda wise detail deliberations & resolution took place were as follows:

Sr. No.	Item	Remarks
1	Welcome & Introductory remarks by the Chairman.	The Ex-Officio-Principal Dr. Rajpal Shripat Hande welcomed the Chair and all the members present in the house.
		He further informed the house about- <ul style="list-style-type: none"> The college proposal for award of CPE (Colleges with Potential for Excellence) Grant of Rs.1.5 Crores (Rupees One Crore Fifty Lakhs only) was recommended & forwarded by the Scrutiny

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		<p>Committee appointed by the Hon'ble Vice Chancellor, University of Mumbai, to the UGC for further process.</p> <ul style="list-style-type: none"> • Appreciation letter received by the college from Dr. Prof. Suhas Pednekar, Vice Chancellor of University of Mumbai, on receiving a financial grant of Rs.5 Crores (Rupees Five Crores only) from RUSA for academic excellence of the college. • As per the decision of the Governing Body, Finance & Accounts Officer in the college was appointed and the appointee has already taken charge of the post. • A meeting of Principals of Autonomous Colleges was convened by the Vice Chancellor, University of Mumbai on 8th October 2018. Amongst other issues discussed was also the issue of Ph.D. degree. The Pre Entrance Test (PET) examination is conducted by University of Mumbai; it was felt that the colleges should select the students on that basis. <p>Regarding RRC (Research & Recognition Committee), the colleges may not have teachers of professor grade, so the autonomous colleges could have a member of the University RRC on their respective RRC.</p>
2	Leave of Absence, if any	Leave of absence was granted to Dr. Latha Pillai, UGC Nominee (Adviser-NAAC).
3	To confirm the minutes of last meeting of Governing Body held on 1 st August 2018.	RESOLVED that the minutes be confirmed and signed, after necessary corrections therein as noted above.
4	Detailed Project Report submitted & presented to MHRD, RUSA (Rashtriya Uchcharat Shiksha Abhiyan) Grant of Rs.5 Crores (Component 8 : Enhancing Quality and Excellence in select Autonomous Colleges) at the consultative meeting held on 4 th October	<ul style="list-style-type: none"> • Ex-Officio informed the house of the budgetary allocations provided for, as per RUSA guidelines, which were submitted at the consultative meeting on 4th October 2018 at New Delhi for RUSA grant of Rs.5 Crores. • He stated that the Centre for Holistic Wellness was well received and appreciated by the MHRD Jt. Secretary. <p>It was inquired as to whether any changes in the budgetary allocations may be allowed later. The Principal informed about the Mandate by the MHRD Joint Secretary and further added that re-appropriation can be allowed.</p>

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	2018 at New Delhi, for information.	
5	To approve the report of Sub-Committee appointed by the Governing Body-	
	a)To approve the Examination Cell, Examination Committee & System and their role.	It was informed that the examinations have been started with new system of barcoding. The Chair congratulated all concerned for the same. However, the Chair felt that conduct of examinations & other related processes like paper setting, assessment of answer books, moderation, results etc. are important aspects in educational institution, in other words it is the heart of the institution. So, it has to be handled with utmost care and so a person (Mrs. Alka Shukla) conversant with the examination activity was appointed as Controller of Examinations.
		RESOLVED that the Examination Cell, Examination Committee & System and their role submitted to the house, be approved unanimously. The Principal gave report of the Committee set up for deciding the modalities of Examination System under the directions of the Governing Body. It was approved unanimously.
	b)To approve the Guidelines of Examination & Evaluation Processes.	It was suggested that the guidelines is purview of the Academic Council. It was RESOLVED that the Guidelines of Examination & Evaluation Processes be placed before the Academic Council for approval as per the Autonomy Gazette of February 2018.
6	To approve the Panel of External Examiners, Moderators & Paper-Setters recommended by the Academic Council.	The list of Panel of External Examiners, Moderators & Paper-Setters presented to the Governing Body required rectifications. It was, therefore, RESOLVED that the Panel of External Examiners, Moderators & Paper-Setters be placed before the Board of Studies (BOS) first, and the list so recommended by the BOS be then placed before the Academic Council for approval as per the Autonomy Gazette of February 2018 to be subsequently placed before the Governing Body.

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7	Principal's review of the activities & major events.	The Principal presented review of activities & major events in the college. The salient feature he covered-
		<ul style="list-style-type: none"> • Proposal of Colleges with Potential for Excellence (CPE) recommended & forwarded by the University of Mumbai to University Grants Commission (UGC) • NAAC, Bangalore nominated Mithibai College as a Mentor for 10 NAAC non-accredited colleges in the vicinity • Principal of Mithibai College nominated as 'Representative of Autonomous Colleges' to coordinate activities of autonomous colleges with University of Mumbai • 'Home away from Home' for counselling of outstation students • A one day workshop on "PBAS, API, Online process of CAS as per new amendments in the UGC Act & Affiliation and Continuation of Courses (online)"-26th July, 2018 • The College winning the- <ul style="list-style-type: none"> (i) Overall 1st Prize at St. Xaviers College Cultural fest 'Malhar'. (ii) Overall 1st Runners Prize at NM College's Cultural fest 'Umang' (iii) "Music Trophy" this year at the 51st Youth Festival organised by the University of Mumbai. (iv) 1st prize in Kiran, the cultural fest of KC College. • Intercollegiate cultural festival Kshitij celebrated 'Suraksha Bandhan' to express gratitude towards the real heroes of our city- The Mumbai Police. • The NSS Unit of the College was awarded a trophy at the hands of Hon'ble Vice Chancellor, University of Mumbai, Dr. Suhas Pednekar for collecting 476 blood units in the year 2015-16, which is the second highest in Western Zone, on 8th August 2018. • Joy of Giving Week, held from 4th Sept to 12th Sept 2018. Received donations from more than 250 donors and distributed among ten registered NGOs. • The Chancellor's Challenge 2018 was launched on the Mithibai Campus on 29th August 2018.
8	Any other item with the permission of the	Information was given to the house about- <ul style="list-style-type: none"> • Faculty Development Program (FDP) was initiated

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Chair.	<p>with 8 faculty members of self-financed courses. The faculty members will visit for 16 Saturdays (weeks) to equip themselves with the newer ideas of teaching-learning process thereby enhancing the quality of education</p> <ul style="list-style-type: none"> • Further, another FDP wherein 30 teachers will participate and the same will be conducted by the SBM. • The Chair emphasized to know about the teachers' reaction/feedback about the FDP. <p>In view of the current scenario in education which is changing fast, and it will take some time to get positive outcome, it was suggested-</p> <ul style="list-style-type: none"> • to send students to industry/market to get knowledge thereby equipping them to try out for successful entrepreneurship. • Visits (rounds) be made by Shri Shalin Divatia & other members of the college to collect students' feedback on the autonomous status of the college. • To put efforts to improve delivery of lectures.
	As there were no other matters for discussion, the meeting concluded with vote of thanks to the Chair.

MINUTES OF 3RD MEETING OF THE GOVERNING BODY HELD ON FRIDAY, 3RD MAY, 2019 AT 11.30 AM

Members Present:

	Chairman:
1	Shri Amrish Patel, Hon'ble President, SVKM
	Member:
2	Shri Asoke Basak, CEO, SVKM
3	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
4	Mr. Deepak Ghaisas, Chairman, Gencoval Strategic Services Pvt. Ltd.
5	Dr.(Mrs.) Nupur Mehrotra, Vice-Principal, Self-Financed Courses
	UGC Nominee:
6	Dr. (Ms.) Latha Pillai
	University Nominee:
7	Dr. Ancy Jose, Principal, Nagindas Khandwala College
	Ex-Officio:
8	Dr. Rajpal Shripat Hande, Principal
	Special Invitee:
9	Ms. Sonali Chatterjee, HoD-Business Economics
10	Dr. Mahesh Bhagwat, HoD-Political Science
11	Shri M.R. Jain, HoD-Accountancy

Leave of Absence:

Following two members conveyed their inability to attend the meeting, so leave of absence was granted to them-

	Members:
1	Shri Shalin Divatia, Hon. Jt. Secretary, SVKM
2	Mrs. Nilima Desai, Associate Professor, Dept. of Chemistry, Mithibai College

It was noted that the nominee of the State Government in the Governing Body was yet to be received.

The meeting was chaired by the Chairman of the Governing Body of Mithibai College (Autonomous) Shri Amrish Patel, Hon'ble President, SVKM.

The Agenda wise detailed deliberations & decisions taken place are as follows:

Sr. No.	Item	Remarks
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1		Welcome & Introductory remarks by the Chairman	<ul style="list-style-type: none"> The Ex Officio welcomed the Chair and all the members present in the house. The UGC Nominee, Dr. (Ms.) Latha Pillai was introduced to all with a bouquet of flowers by the Chair.
2		Leave of absence, if any	As mentioned above
3		To confirm the minutes of last meeting of Governing Body held on 12 th October, 2018	RESOLVED that the minutes be confirmed and signed, after incorporating the necessary corrections mentioned above.
4		Principal's review of the activities & major events	<p>The Principal presented a review of the major activities & developments since the last Governing Body meeting. There were discussions & deliberations on some of these points. The main suggestions which were made by the members of the Governing Body are as follows:</p> <ul style="list-style-type: none"> About research papers, it was suggested that information as to the impact factor of the publication be mentioned. For participants at Chancellor's Challenge, it was informed that mentoring needed to be strengthened. About Placement & Training Cell, it was stated by the Chair that the Principal should take periodic review of the same, and the entire report with details of name of the company, no. of students enrolled, no. of students interviewed, no. of students selected for placement & the packages awarded to the students should be placed before the GB. The Chair further instructed that in the next GB meeting the placement & training cell officers be called with the entire report with details as mentioned above. It was emphasized that more & more number of students should be appropriately employable. <p>The Chair was very much concerned about the increasing number (75) of unfair means cases. He opined that severe penalty be imposed upon such students so that the students should not dare to opt for such unfair means. It was suggested that the facility of smart watch or other such electronic devices like jammer be thought of to be installed in the college at the time of examination sessions, so that students could not make use of such</p>

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			<p>devices at the time of examinations even if they wished to do so.</p> <p>The Principal informed that earlier cases pertaining to unfair means T.Y. examinations were referred to University. Now all cases are dealt with by the college Unfair Means Inquiry committee. We have totally banned use of electronic gadgets, mobiles or such other devices during examinations. It is proposed to use stringent measures to prevent use of unfair means in examinations.</p> <p>The Chair further stated that strict discipline should be maintained by the students.</p>
A	To consider the Recommendations of Academic Council meeting dated 20 th February, 2019	<p>The recommendations made in the Academic Council were discussed</p> <p>The UGC nominee Dr Latha Pillai appreciated the efforts being taken by all concerned in revamping the curricula in view of autonomy. However, she suggested that learning outcomes be identified & also documented. She further added that add-on certificate courses be started (even on-line courses be allowed) and appreciated the induction of Controller of Examination, who should focus on examinations outcomes.</p> <p>RESOLVED that the recommendations of the Academic Council be passed, subject to changes to be made as mentioned above.</p>	
B	To consider the Recommendations of Academic Council meeting dated 16 th April, 2019	<p>With reference to B.Com. (Hons.) course, it was observed:</p> <ul style="list-style-type: none"> • CA intermediate course syllabus mapped at FY & SY level, except the evaluation system • TY level, a lot of diversity was incorporated • Program to be purely unaided • Conduct of courses requires more number of lectures. • For admission, elaborate details of benefit, be brought to notice of students to attract them. • Need to inform University after GB approval • 1st year B.Com. Special Batch started in academic year 2018-19 be continued as an aided program till completion. 	

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			<p>It was suggested to initiate & further strengthen and streamline the process of the course with CA Mr Satra & CA Mr Shalin Divatia.</p> <p>The Special Batch of B.Com. as well as B.Com. (Hons.) program was approved by the Academic Council. It is resolved to approve starting one division (60 students) of the B.Com. (Honours) program, from academic year 2019-20 on unaided basis.</p> <p>RESOLVED that the recommendation of the Academic Council meeting be passed, subject to changes to be made as mentioned above.</p>
	B (i)	To consider the Examination & Evaluation Guidelines duly approved by the Academic Council meeting dated 16 th April, 2019	<p>In the Examination & Evaluation Guidelines, it was observed-</p> <ul style="list-style-type: none"> • The Chair stressed to make 75% attendance overall & 70% per course, mandatory for both aided as well as unaided courses, condonation of 5% attendance i.e. upto 70% may be allowed under medical ground, cultural, etc. by the Principal. • The chair further stated that there should be strict attendance committee. • Undertaking in strict words to be obtained from students/parents. <p>The matter of considering the guidelines was decided to be deferred and the Chair instructed to form a Committee</p>
6		To consider the Recommendations of the Finance Committee meeting dated 5 th April, 2019	RESOLVED that all the recommendations of the Finance Committee presented in the GB meeting be passed.
7		Any other item with the permission of the Chair	<ul style="list-style-type: none"> • The Chair emphasized to strictly maintain UGC norms for teachers by the college authorities, and introduce a system of levying severe penalty on the defaulting teachers. • It be seen as to if ATKT system be revamped under Autonomy. <p>As there was no matter came up for discussion, the meeting ended with vote of thanks to the Chair.</p>

MINUTES OF 4TH MEETING OF THE GOVERNING BODY HELD ON FRIDAY, 5TH JULY, 2019 AT 11.30 AM

Members Present:

	Chairman:
1	Shri Amrish Patel, President, SVKM
	Member:
2	Shri Shalin Divatia, Hon. Jt. Secretary, SVKM
3	Shri Asoke Basak, CEO, SVKM
4	Dr. M.N. Welling, Advisor to the President-SVKM & Chancellor-NMIMS
5	Dr.(Mrs.) Nupur Mehrotra, HoD, Dept. of Biochemistry
	University Nominee:
6	Dr. (Ms.) Latha Pillai, Advisor, NAAC
	University Nominee:
7	Dr. Ancy Jose, Principal, Nagindas Khandwala College
	Ex-Officio:
8	Dr. Rajpal Shripat Hande, Principal
	Special Invitee:
9	Ms. Sonali Chatterjee, Associate Professor, Dept. of Economics
10	Dr. Mahesh Bhagwat, HoD-Political Science

Note: It was noted that the nominee of the State Government in the Governing Body was yet to be received.

Shri Amrish R. Patel, President-SVKM was in the Chair.

The Agenda wise detailed deliberations & decisions taken thereon were as follows:

Sr. No.	Item	Remarks
1	Welcome & Introductory remarks by the Chairman.	Principal & Ex-Officio Dr. Rajpal Shripat Hande welcomed the Chair and all the members present in the house.
2	Leave of Absence, if any	Leave of absence was granted to: 1) Shri Deepak Ghaisas, Chairman, Gencoval Strategic Services Pvt. Ltd. 2) Mrs. Nilima Desai, Associate Professor, Dept. of Chemistry

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		3) Shri M.R. Jain, Associate Professor, Dept. of Accountancy
3	To confirm minutes of the last meeting of the Governing Body held on 3 rd May, 2019	<p>It was RESOLVED that the minutes be confirmed and signed, after incorporating the necessary corrections mentioned above.</p> <p>It was suggested that-</p> <ul style="list-style-type: none"> • Action Taken Report (ATR) be placed as an item of agenda before the GB meetings in future. <p>The ATR was given by the Principal, as follows-</p> <ul style="list-style-type: none"> • Placement-The Officers concerned were called to give the report on placement. • Curriculum revision for postgraduate (PG) course in Chemistry & Zoology was completed and passed in the AC meeting held on 21st June 2019. • Complete structure of 5 years of Integrated Programs passed in the AC meeting along with details of 1st year of the integrated programs – It was informed that the same is in process. • It was pointed out that in the minutes credit equivalence of lectures & practicals mentioned on page 6, 5th bulleted point, as- <ul style="list-style-type: none"> “a) At UG 1.25 lectures = 1 Credit b) At UG 1 practical = 2.5 lectures = 1 Credit c) At PG 1 lecture = 1 Credit d) At PG 1 practical = 2 lectures = 1 Credit.” were not clear. <p>As per suggestions given, corrections were carried out to make the relationship of lectures to credits clear beyond any doubt.</p> <p>Principal Dr. Hande informed that a Committee has been formed under convener-ship of Vice Principal Dr. Meenakshi Vaidya with faculty Vice Principals and other concerned members, to frame the credit policy and have credit equivalence for all courses in Arts, Commerce & Science faculty. It was, therefore, suggested that till the final decision of the Committee was arrived at, following replacement in the draft minutes be made on page 6, 5th bulleted point i.e.</p> <p>“Undergraduate (UG)</p> <ul style="list-style-type: none"> a) Theory : 1.25 lectures (48 minutes) is equivalent to 1 Credit b) Practical : 2.5 lectures (48 minutes) is equivalent to 1 Credit <p>Post-graduate (PG)</p>

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		<p>c) Theory : 1 lecture (60 minutes) is equivalent to 1 Credit d) Practical : 2 lectures (60 minutes) is equivalent to 1 Credit.”</p> <p>The final decision of the aforesaid Committee about Credit policy be brought as and when received for approval in the ensuing Governing Body meeting.</p>
4	Principal's review of the activities & results	<p>Rankings:</p> <ul style="list-style-type: none"> The house congratulated the Principal and the college faculty & staff for the very good rankings awarded to the college. <p>Results:</p> <ul style="list-style-type: none"> It was informed that this was the first time that all the results of the college were declared under autonomous status. It was suggested to present the results of previous year so as to compare it with the present year's results. It was noticed that the passing results of TYBCom were as low as 67.74%. It was informed that the same was specifically due to internal assessment in Accountancy course. The President emphasized that the causes of such low results be introspected & examined, especially for finding out any lacuna in teaching-learning process. If same was observed, ways to remove such lacunae be put to action to get the desired outcome. The Principal informed that in most of the self-financed courses like TYBMM, FY/SY/TY Biotechnology the results were 100%. The Chair expressed concern over the fact that when the college admits students to degree programs having a high % like 80% & above, then how some students fail? He stressed on tightening the attendance by calling parents, so that students attend college classes regularly. It was also suggested to closely monitor the courses even where 100% results were observed. Moderators reports to be analysed and consequent feedback be given to faculty. <p>RUSA grant:</p> <ul style="list-style-type: none"> It was expressed that the grant of Rs.2.5 Crores released until now (out of Rs.5 Crores grant) should be fully utilized. The Principal informed that the utilization certificate was submitted to the concerned RUSA office. The Principal further informed with reference to MHRD meeting at Delhi that it was informed in the said meeting

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		<p>that the remaining grant of Rs.2.5 Crores will be released to the college by September 2019 and the entire grant of Rs.5 Crores to be utilized by the end of the financial year. It was also informed that the colleges which successfully utilise the grant under RUSA-2, will be eligible for RUSA-3, which will be five times of RUSA-2. Also the colleges would then be eligible under category of Standalone University. RUSA-3 is expected by May 2020 under five-year plan of 2020-2025.</p>
5	To consider recommendations of the Academic Council meeting held on 21 st June, 2019	<p>Postgraduate (PG) Courses:</p> <ul style="list-style-type: none"> • The Principal informed that some PG departments have submitted requirement for increasing the intake capacity of students. Proposals received for increase in intake capacity of students from these departments are being sent to the University, to be implemented from next academic year 2020-21 after approval. In some other departments, depending upon the available laboratory space (case to case) request for intake increase were not found feasible. • A system of monitoring PG students' progression should be put in place to overview what the students do after they pass the PG examinations. • The Principal informed that the program outcome/ course outcome as per the format of UGC/NAAC has been submitted by all the HoDs of respective departments. However, it was suggested to have certain pedagogy/evaluation tools for getting clarity about the outcome and the same be closely assessed.
6	To consider the revised Examinations & Evaluation Guidelines finalized by a Committee headed by Dr. M.N. Welling as suggested by the Governing Body in its last meeting on 3 rd May, 2019	<ul style="list-style-type: none"> • With respect to 75% attendance of students as a requirement for appearing for term end examination, as mentioned in the Examination Guidelines, it was suggested to have redressal of the cases of students having low attendance on account of genuine medical emergency beyond the purview of Principal's appeal. The Hon'ble Chair has suggested to appoint a Committee (Appellate Authority) at SVKM Management level comprising of- <ul style="list-style-type: none"> 1) President-SVKM & Chairman-Governing Body 2) CEO-SVKM-Shri Asoke Basak 3) Adviser to the President-SVKM-Dr.M.N. Welling <p>This committee will review and take appropriate decision with respect to the low attendance cases of students of genuine medical emergency or any other genuine reason as recommended by the Principal, with immediate effect.</p>

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		<ul style="list-style-type: none"> As regards PET for Ph.D., it was suggested that initially for 3 years, college should go with the University PET system, but after that the PET be conducted by the autonomous college itself. It was suggested to make relevant amendment in the guidelines for the enforcement of PET for Ph.D. <p>It was resolved to approve the guidelines unanimously if there are no corrections.</p>
7	To nominate by the Governing Body one evaluator on the Unfair Means Enquiry Committee	<p>Unfair Means Inquiry Committee:</p> <ul style="list-style-type: none"> The Governing Body nominated Mr. Ashish Apte as one Evaluation Expert on the Unfair Means Inquiry Committee.
8	To consider the Fee Structure for (a) B.Com. (Hons.) program & (b) TYBA Psychology (additional intake), started in the College from academic year 2019-20	The fee structure was unanimously approved by the Governing Body for (a) B.Com. (Hons.) program (b) TYBA Psychology (additional intake) started in the College from academic year 2019-20. The approved fee structure is given in Annexure-6.
9	Any other item with the permission of Chair.	<p>Examination remunerations:</p> <ul style="list-style-type: none"> The Chair authorised a Committee comprising (1) Dr. M.N. Welling (2) Mr Asoke Basak & (3) Dr. Rajpal Shripat Hande-Principal, to look into and finalize the examination remunerations to be implemented with immediate effect. The Chair opined that the examination holds most importance in the academic institute, and the status of an institution's credibility maximally depends on the same. <p>Placement & Training Committee:</p> <ul style="list-style-type: none"> The Convenor of the committee Dr. Meghana Talpade, Mr. Nainesh Koli-Placement Officer & Ms. Amrita Phillips-Soft Skill Training Officer, presented their report to the house. It was reported that students particularly of BCom. & BAF classes were offered packages ranging from Rs.5 to

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		<p>18 lakhs but the students did not qualify in the interview process for higher packages mentioned.</p> <ul style="list-style-type: none">• It was suggested to identify such students by the placement cell who are actually interested in taking up the placements & be groomed.• Mrs. Sonali Chatterjee, Entrepreneurship Development Cell Convenor gave report about the activities of the cell.
		<p>As there were no other matter came up for discussion, the meeting concluded with vote of thanks to the Chair.</p>