

**APPLICATION FOR  
JUNIOR COLLEGE LEAVING CERTIFICATE**

Ref: LC/F.No.J-22-II/

Date:

To,  
The Principal  
Mithibai College of Arts, Chauhan Institute of Science and  
Amrutben Jivanlal college of Commerce and Economics  
Vile parle (West), Mumbai – 400 056.

Sir/ Madam,

I, request you to issue me college Leaving Certificate for the following reasons:

(i) I intend to join \_\_\_\_\_ for my further studies

Or

(ii) I require for the purpose of \_\_\_\_\_  
My other details are as follows:

1. Name in full : \_\_\_\_\_  
(Surname) (Own Name) (Father's Name)
2. F.Y.J.C. Arts/Science/commerce : Div: \_\_\_\_\_ Roll No. \_\_\_\_\_ Year \_\_\_\_\_
3. S.Y.J.C. Arts/Science/commerce : Div: \_\_\_\_\_ Roll No. \_\_\_\_\_ Year \_\_\_\_\_
4. Last Exam Passed/Failed/Appeared : FYJC \_\_\_\_\_ /HSC \_\_\_\_\_
5. Exam Seat No. FYJC/HSC \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Thanking you,

Yours truly,

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Authorised Signatory

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**CLEARANCE FROM LIBRARY**

All the books are returned. Identity Card and Book Card received.

\_\_\_\_\_  
Signature of Librarian

College L.C. No. \_\_\_\_\_  
Prepared by \_\_\_\_\_

Date: \_\_\_\_\_

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**CLEARANCE FROM LABORATORIES (Wherever applicable)**

There are no dues pending towards breakages, journals etc:

Sign \_\_\_\_\_  
Name \_\_\_\_\_  
HOD/Lab. Asst. HOD/Lab. Asst. HOD/Lab. Asst.

Date: